The mission of the Office of Migrant Education is to provide excellent leadership, technical assistance, and financial support to improve the educational opportunities and academic success of migratory children, youth, agricultural workers, fishers, and their families.

Revisions to the National Certificate of Eligibility (COE)

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March 7, 2017
Objectives

• Understand the proposed changes to the national COE

• Apply eligibility scenarios to visualize how changes to eligibility requirements would be reflected on the revised COE.

• Engage in thoughtful discussion with colleagues on how the COE instructions and template might be improved

NOTE: Comments on this information collection must be submitted formally through regulations.gov or via postal mail, during the upcoming 30-day public comment period.
References

**Statute**
Sections 1115(b) and (c), 1304(c)(2), and 1309 of the *Elementary and Secondary Education Act (ESEA) of 1965*, as amended by the *Every Student Succeeds Act (ESSA) of 2015*

**Code of Federal Regulations**
34 C.F.R. 200.81, 200.103, and 200.89(c)
*National Certificate of Eligibility (COE) Instructions* (OMB Control Number 1810-0662)

**Guidance**
Chapter II of the *Non-Regulatory Guidance for the Title I, Part C Education of Migratory Children*
COE 101

- Required form that all States and their local MEPs must use to document the eligibility determinations of migratory children
- States may add State-specific information, within parameters of instructions
- National COE Instructions (including Template) are currently approved through 10/31/2017
- Revisions have been made to reflect changes to MEP eligibility under the reauthorized statute (ESSA)
OVERVIEW OF COE REVISION PROCESS
COE Revision Process

• The national COE, as part of the information collection requirements for the MEP, is subject to clearance under the Paperwork Reduction Act (PRA)

• When a Federal agency must collection information from 10 or more members of the public, the PRA requires that the Office of Management and Budget (OMB) approve the collection

• For this type of information collection request, there are two public comment periods

• OMB approval is granted for up to three years
Timeline

• **January 5, 2017**: Federal Register (FR) Notice published, opening a 60-day public comment period

• **March 6, 2017**: 60-day public comment period closed

*Estimated dates:*

• **March 31, 2017**: 2nd FR notice publishes, 30-day public comment period opens

• **May 1, 2017**: 30-day public comment period closes

• **May 31, 2017**: OMB approval
WHAT IS NEW/DIFFERENT ABOUT THE PROPOSED COE
Revised Titles and Instructions

Current COE
• Male Parent/Guardian and Female Parent/Guardian
• Parent/Guardian/Spouse/Worker
• Qualifying Move and Work Section

Revised COE
• Parent/Guardian 1 and Parent/Guardian 2
• Interviewee
• Qualifying Moves and Work Section
Alignment to MSIX MDEs

**Current COE**
- Residency Date instruction: write dash (\(-\)) or “N/A” if same as QAD
- Child’s sex: “M” or “F”
- Multiple Birth Flag (MB): “Y” or “N”
- Birth Date Verification Code (Code): last two of four digits of NCES code

**Revised COE**
- Residency Date instruction: write residency date, even if same as QAD
- Child’s sex: “Male” or “Female”
- Multiple Birth Flag (MB): “Yes” or “No”
- Birth Date Verification Code (Code): all four digits of NCES code
1. The child(ren) listed on this form moved due to economic necessity from a residence in _____ School district / ____ City / ____ State / __ Country to a residence in ______ School district / ____ City / ____ State / ___ Country.

2. The child(ren) moved (complete both a. and b.):
   a. □ as the worker, OR □ with the worker, OR □ to join or precede the worker.
   b. The worker, ______ First Name and Last Name of Worker____, is □ the child or the child’s □ parent/guardian □ spouse.
      i. The child(ren) moved on ____ MM/DD/YY ____.
      ii. (Complete if “to join or precede” is checked in #2a.) The worker moved on MM/DD/YY (provide comment)

3. The Qualifying Arrival Date was ______ MM/DD/YY ________.

4. The worker moved due to economic necessity on ______ MM/DD/YY ________, from a residence in School District/ ______ City/ ______ State/ ______ Country to a residence in School District/ ______ City/ ______ State, and:
   a. □ engaged in new qualifying work soon after the move (provide comment if worker engaged more than 60 days after the move), OR
   b. □ actively sought new qualifying work after the move AND has a recent history of moves for qualifying work (provide comment)

5. The qualifying work,* ________ describe agricultural or fishing work _________ was (make a selection in both a. and b.):
   a. □ seasonal OR □ temporary employment
   b. □ agricultural OR □ fishing work

   *If applicable, check:
   □ personal subsistence (provide comment)

6. (Complete if “temporary” is checked in #5a) The work was determined to be temporary employment based on:
   a. □ worker’s statement (provide comment), OR
   b. □ employer’s statement (provide comment), OR
   c. □ State documentation for ________ Employer _________.

**DEPARTMENT OF EDUCATION UNITED STATES OF AMERICA**
SCENARIOS AND DISCUSSION
Thank You

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