Annual Directors’ Meeting (ADM)

Monitoring for Student Record Transfer and the Migrant Student Information Exchange (MSIX)
Patricia Meyertholen and Maria Hishikawa
March 6, 2018
Objectives

• Understand the Office of Migrant Education’s (OME) Migrant Education Program (MEP) monitoring process and procedures

• Discuss MEP requirements as they relate to monitoring for compliance to the requirement for transfer of student records and the Migrant Student Information Exchange (MSIX) system

• Small Group Activity – 2018 Document Request List
Legal References

Statute

Section 1304(b)(3) and Section 1308(b) – Timely transfer of pertinent school records and linkage of States migrant student records systems

Code of Federal Regulations

34 CFR §§ 200.81, 200.82(c) and 200.85 – Student record transfer and MSIX regulations

Guidance

Chapter VI, D – Coordination
Overview
FEDERAL Monitoring of SEAs

1. **Why** does OME conduct program reviews?
2. **Who** does OME review?
3. **What** topics will be covered in fiscal year (FY) 2018?
4. **How** will OME conduct monitoring?
5. **How** can a State MEP prepare?
Why Does OME Conduct Reviews?

1. Determine the State’s **compliance** with applicable statutes/regulations.
2. Identify **exemplary practices** that can be used as a model for others.
3. Determine where the State could **benefit from** Federal technical assistance.
Who Does OME Review?

The MEP is a STATE-operated and STATE administered program. As such, OME Reviews the SEA.

LOAs are interviewed to observe the SEA’s administration of the program at the local level.
## Risk Assessment Rating for 2018

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<tr>
<th>Area</th>
<th>Topic</th>
<th>0 – Rating</th>
<th>1 – Rating</th>
<th>2 – Rating</th>
<th>3 – Rating</th>
<th>Raters</th>
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<tr>
<td>Quality</td>
<td>Management Systems</td>
<td>0- Submitting all phases of data in required timeframes (demographics-2 weeks; assessments-yearly; course history-every 6 months)</td>
<td>1- Submitting all phases, but not within required timeframes</td>
<td>2- Submitting all phases of data, but incomplete</td>
<td>3- Uncertified in any of the 3 phases</td>
<td>Patricia Meyertholen; Maria Hishikawa</td>
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Based on Data Contained in MSIX in October 2017
How Will OME Review and What Topics will OME Review?

1. For FY 18, OME will conduct four targeted desk reviews based on transfer of student records and MSIX

2. Prior to the review, States must submit documents requested on the “Document Request List”

3. SEA and LOA monitoring instruments provide a more detailed look at the review topics
Small Group Activity

• Each group will receive the 2018 Document Request List.
• At your table discuss the highlighted section(s).

Feedback to the Large Group

Does the Document Request List present any challenges? If so, what are they?
Resources

If you would like more information about MEP requirements, how to prepare for a monitoring visit, or how to address specific monitoring findings, please look at or talk to the following:

- Statute
- Regulations
- Guidance
- Monitoring Instrument

- Colleagues in your State
- Colleagues from other States
- OME Program Officer
Thank you

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The mission of the Office of Migrant Education is to provide excellent leadership, technical assistance, and financial support to improve the educational opportunities and academic success of migratory children, youth, agricultural workers, fishers, and their families.