

# 2019 New Directors' Orientation & Annual Directors' Meeting

U.S. Department of Education  
Office of Migrant Education  
400 Maryland Ave. SW  
Washington DC, 20202

**March 11-13, 2019**

*The mission of the Office of Migrant Education is to provide excellent leadership, technical assistance, and financial support to improve the educational opportunities and academic success of migratory children, youth, agricultural workers, fishers, and their families.*

# U.S. Department of Education – Office of Migrant Education

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## March 11, 2019 – New Directors’ Orientation

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*Registration: 8:00am – 12:00pm*

9:00am – 9:30am <i>Barnard Auditorium</i>	<b>Welcome and Opening Activity</b> <i>Lisa Gillette, OME</i>
9:30am – 10:00am <i>Barnard Auditorium</i>	<b>The History and Purpose of the Migrant Education Program (MEP)</b> <i>Lisa Gillette &amp; Patricia Meyertholen, OME</i>
10:00am – 10:20am	<b>BREAK</b>
10:20am – 11:35am <i>Barnard Auditorium</i>	<b>Eligibility/Identification and Recruitment (ID&amp;R)</b> <i>Sarah Martinez, OME</i>
11:35am – 12:30 pm <i>Barnard Auditorium</i>	<b>Interstate Coordination/Records Transfer</b> <i>Preeti Choudhary, Maria Hishikawa &amp; Patricia Meyertholen, OME</i>
12:30pm – 2:00pm	<b>LUNCH</b>
2:00pm – 3:15pm <i>Barnard Auditorium</i>	<b>Fiscal Requirements</b> <i>Sarah Martinez, OME</i>
3:15pm – 3:30pm	<b>BREAK</b>
3:30pm – 4:45pm <i>Barnard Auditorium</i>	<b>Putting the Pieces Together: Directing a successful MEP!</b> <i>Ed Monaghan, OME</i>
4:45pm – 5:00pm <i>Barnard Auditorium</i>	<b>CLOSING</b>

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A casual networking event will take place at 5:30pm at the 21<sup>st</sup> Amendment Bar & Grill (Holiday Inn), 550 C St. SW, Washington D.C., 20024. All Directors are welcome to join!

*This is not an ED-sponsored event. Directors are responsible for their own food & refreshments.*

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## **New Directors' Orientation Session Descriptions**

### **The History and Purpose of the Migrant Education Program (MEP)**

This session will review the history and purpose of the MEP. Participants will gain a foundational understanding of the program to prepare them for the New Directors' Orientation and Annual Directors Meeting.

### **Eligibility and Identification and Recruitment (ID&R)**

This session will explain the basic criteria for determining whether children are eligible for the MEP, and documenting such determinations on the Certificate of Eligibility (COE). The session will also provide an overview of common ID&R methods and structures, including requirements for quality control.

### **Interstate Coordination/ Records Transfer**

This session will provide an overview of the Migrant Student Information Exchange (MSIX) regulations and the unique needs of migratory children that necessitate a national record transfer system. Have your MSIX account and password ready to participate in the practice activities where you'll see how MSIX can help you meet the regulatory requirements.

### **Fiscal Requirements**

This session will provide an overview of several concepts related to MEP funds: 1) allocations to State Educational Agencies (SEAs); 2) SEA uses of funds for general and unique program administration; 3) subgrants; and 4) key considerations in determining whether an activity or service is an allowable use of MEP funds.

### **Putting the Pieces Together: Directing a Successful MEP!**

This session will examine what success looks like when implementing a Migrant Education Program. Participants will examine challenges faced by migratory children and examine resources to address the challenges and migratory students' unique needs. Additionally, participants will compare resources used to overcome educational disruption, cultural and language barriers and other factors, so that their State MEP may better address migratory children's unique needs and provide supports for them to successfully complete their education.

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## March 12, 2019 – Annual Directors’ Meeting Day One

*Registration: 8:00am – 12:00pm*

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9:00am – 9:30am <i>Barnard Auditorium</i>	<b>Welcome</b> <i>Lisa Gillette, Director for the Office of Migrant Education</i>
9:30am – 10:00am <i>Barnard Auditorium</i>	<b>Keynote</b> <i>Frank Brogan, Assistant Secretary for Elementary and Secondary Education (OESE)</i>
10:00am – 10:30am <i>Barnard Auditorium</i>	<b>OME Updates</b> <i>Lisa Gillette, OME</i>
10:30am – 10:50am	<b>BREAK</b>
10:50am – 12:00 pm <i>Barnard Auditorium</i>	<b>MEP Services</b> <i>Facilitator: Sarah Martinez, OME</i> <i>Panelists: Veronica Aguila and Celina Torres, CA &amp; Jonathan Fernow, OR</i>
12:00pm – 1:30pm	<b>LUNCH</b>
1:30pm – 2:45pm <i>Barnard Auditorium</i>	<b>MEP, High School Equivalency Program (HEP), and College Assistance Migrant Program (CAMP) Collaboration</b> <i>Facilitator: Lisa Gillette, OME</i>
2:45pm – 3:05pm	<b>BREAK</b>
3:05pm – 4:00pm <i>Barnard Auditorium</i>	<b>Intra-/Inter- State Coordination Contract Feedback Session</b> <i>Patricia Meyertholen, OME</i>
4:00pm – 4:20pm <i>Barnard Auditorium</i>	<b>Consortium Incentive Grants (CIGs): Introduction to Resources</b> <i>Lindsay Booth, OME</i>
4:20pm – 5:30 pm	<b>CIG Open House: Dissemination of Resources:</b>
	<i>1W103</i> IRRC
	<i>1W105</i> GOSOSY
	<i>1W108</i> PI
	<i>1W109</i> MiraCORE

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## March 13, 2019 – Annual Directors’ Meeting Day Two

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9:00am – 9:05am <i>Barnard Auditorium</i>	<b>Welcome &amp; Announcements</b>
9:05am – 10:15 am <i>Barnard Auditorium</i>	<b>Performance Data and Evidence-Based Decision Making</b> <i>Ed Monaghan, OME</i>
10:15am – 10:30am	<b>BREAK</b>
10:30am – 11:30am	<b>Breakout Sessions:</b>
<i>Barnard Auditorium</i>	How to Advocate for the MEP within Your SEA
<i>1W103</i>	Measurable Program Outcomes (MPOs) for Priority for Service (PFS) Children
<i>1W128</i>	ESSA Emphasis on Dropouts: Impact on Services
11:30am – 11:50am	<b>BREAK</b>
11:50am – 12:50pm <i>Barnard Auditorium</i>	<b>Records Transfer and the Migrant Student Information Exchange (MSIX)</b> <i>Facilitator: Patricia Meyertholen, OME</i> <i>Panelists: Christina Nava and Sarah Seamount, ID, &amp; Michelle Williams, MI</i>
12:50pm – 1:00pm <i>Barnard Auditorium</i>	<b>CLOSING</b>
2:00pm – 4:00pm <i>Barnard Auditorium</i>	<b>OME Office Hours</b> <i>OME staff will be available between 2:00-4:00 pm for meeting with individual Directors or small groups. Details will be provided during the meeting.</i>

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### **Annual Directors’ Meeting Session Descriptions**

#### **MEP Services**

A panel of State MEP staff will share how they *operationalize* their MEP Service Delivery Plans (SDPs), with a focus on the use of data at the local level. Participants will have the opportunity to ask questions of their colleagues on the panel, and consider ways to achieve greater statewide consistency in how the MEP SDP is implemented and how services are reported.

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## **MEP, High School Equivalency Program (HEP), and College Assistance Migrant Program (CAMP) Collaboration**

MEP, HEP, and CAMP Directors will share successful strategies for overcoming common obstacles to program and project collaboration.

## **Intra-/ Inter- State Coordination Contract Feedback Session**

The purpose of this session is to solicit feedback from the field on the next iteration of the intra-/ inter-State coordination contract. During this session, State Directors will have the opportunity to learn about the statutory requirements governing the contract as well as have the opportunity to guide the design of the next contract.

## **FY 2015-2018 Consortium Incentive Grant (CIG) Resources and Open House**

The current consortia will provide a brief introduction before breaking out into separate rooms to demonstrate and disseminate products created over the last four years. Participants will have an opportunity to speak with consortia organizers and learn more about accessing resources.

## **Performance Data and Evidence-Based Decision Making**

OME will begin by summarizing recent ADM efforts that have emphasized accurate performance reporting, performance results, and evidence terms. Directors will then explore the use of evidence in program design and evaluation by reviewing the What Works Clearinghouse (WWC) website for evidence-based instructional strategies, and participating in an activity that may help inform future SEA and LEA evaluations.

## **Records Transfer and the Migrant Student Information Exchange (MSIX)**

Since the MSIX regulations became effective in June 2016, there have been both challenges and successes in meeting the requirements for records transfer. A panel of MEP Directors and their State Data Administrators will discuss how they have turned these challenges into successes for the migratory children in their State. Panelists will share success stories of how they have used records transfer to facilitate school enrollment, grade and course placement, accrual of high school credits, and participation in the MEP.

## **Breakout Sessions**

Breakout sessions are led by OME staff and/or MEP Directors. Each session provides Directors an opportunity to collaborate with their colleagues on a selected topic. Directors should be ready to share best practices, challenges and/or ask thought provoking questions.