INTERSTATE COORDINATION / RECORDS TRANSFER

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OBJECTIVES

• Provide an overview of the need for interstate coordination and the Migrant Student Information Exchange (MSIX).

• Participants will understand the unique needs of migratory children that necessitate a national record transfer system.

• Highlights of select MSIX features will be reviewed:
  - Assessment and Course History,
  - Move Notification, and
  - Data Request.

• Have your MSIX account and password ready to participate in the practice activities.
REFERENCE

• Statute
  Sections 1304(b)(3) and Section 1308(b) of the Elementary and Secondary Education Act (ESEA) of 1965, as amended by the Every Student Succeeds Act (ESSA) of 2015.

• Code of Federal Regulations:
  34 CFR. 200.81, 200.82 and 200.85 – Student record transfer and MSIX regulations.

• Guidance:
  Non-Regulatory Guidance for Title I, Part C, Education of Migratory Children: Chapter VI, D.
INTERSTATE AND INTRASTATE COORDINATION

• *Interstate* coordination refers to collaborative activities undertaken by two or more States to improve the education of migratory children who move between those States.

• *Intrastate* coordination refers to efforts involving two or more local operating agencies within a State to improve educational services to migratory children in that State.

• As per Section 1304(b)(3) *State education agencies (SEAs)* are required to use Migrant Education Program Funds to promote the *interstate* and *intrastate* coordination of services to migratory children.

• These *Services* include:
  o timely transfer of records to provide educational continuity, and
  o health information.
WHY INTERSTATE COORDINATION & RECORD TRANSFER?

The **Need:**

- **High Mobility** — Highly mobile migrant student population.

- **Short Notice** — Migratory children move from State-to-State, often without notice.

- **Lack of Data** — Timely and accurate educational and health information not always available.

- **Placement Errors** — Students placed in incorrect courses or grades.

- **Loss of MEP Services** — Students not provided most beneficial MEP services.
ED implemented MSIX, a web-based, mobile-friendly repository containing:

- demographic,
- enrollment,
- placement, and
- credit accrual data,

in order to facilitate the national exchange of educational information about migratory children among the States.
MSIX HELPS EVERY DAY

• MSIX helps registrars and counselors enroll migratory students in the appropriate classes and grade level.

• MSIX helps administrators and teachers mitigate obstacles created by educational gaps and absenteeism by documenting a child’s migratory history.

• MSIX stores course and credit history so that students receive credit for the work they’ve done and can graduate on-time.

• Parents can request their child’s MSIX consolidated student record to better advocate for the child’s enrollment, placement, and accrual of credits in a school.
RECORDS EXCHANGE RESPONSIBILITIES

OME Responsibilities:

- Maintain and operate the MSIX
- Minimize the burden on States for collecting and maintaining MDEs
- Establish MSIX regulations and policy
- Provide technical guidance and support
- Encourage each State to have at least two staff members trained on MSIX
- Coordinate with States on ongoing records exchange issues
- Ensure national records exchange is effective

State Responsibilities:

- Collect and maintain the minimum data elements
- Transmit data to MSIX in a timely manner
- Determine who will have access to MSIX in your State
- Assign staff who will resolve questions about students from your State
- Train State and local staff on the MSIX regulations
- Ensure proper and secure use of MSIX by State and local staff
- Promote the use of MSIX
MSIX REGULATIONS – GENERAL SEA REQUIREMENTS

• SEA must **collect, maintain, and submit** most **up-to-date** minimum data elements (**MDEs**) within established **timeframes**.

• Ensure that data submitted to MSIX are **accurate** and **complete**, with appropriate **security** safeguards in place.

• Establish procedures for using, and requiring each of its sub grantees to use, MSIX **Consolidated Student Records**.

• Establish procedures for MSIX **data corrections**.

• Please go this URL [https://msix.ed.gov/msix/#!/resources](https://msix.ed.gov/msix/#!/resources) and click **MSIX Regulations Reference Guide** to find out the SEA Timelines for MSIX Data Submissions.
MOVE NOTIFICATIONS

• Move notices must be sent in a timely manner to allow the receiving states to quickly **identify** and **enroll** the migratory children to provide services.

• A receiving State can **notify** the sending State who may not be aware that the family has left. The student can be **withdrawn** from the sending State and their updated information can be submitted to MSIX in a timely manner.

• In order to protect the student's **privacy**, do not include any sensitive information such as Social Security Numbers, Birthdates or other Personally Identifiable Information in Comments fields. Comments entered will be shared unedited and in their entirety with other MSIX Users.
If you work with migratory children, you need access to the MSIX Consolidated Student Record.

Contact the MSIX Help Desk at 1-866-878-9525 or email msixsupport@deloitte.com for information regarding your MSIX Data Administrator.
WORKLISTS

Reports View

Data Requests by Age

This report displays data requests by age for children in your state, regardless of status. If a data request has been open for more than 4 days with no response, it will display as not compliant. Learn More

Worklist Page View

Data Request

Expand the row to view details, correspond directly with the requestor, or resolve data requests assigned to you. Action must be taken within four calendar days from the request creation date.

Showing: All Open Requests

Abarca, Francisco J CA 62846392310 06002471129 91136 TX 02/21/2019 3 days Full Record

Gender: BOY
DOB: 04/01
Birth: ABARCA
Parent 1: VMA
Parent 2:

Reassign Resolve

Correspondence

Data Admin-TX
Data Request to CA

Message

Use this form to submit questions regarding the student and their records. This will ensure the correspondence is logged in the MSIX system and will show above.

Send

See only requests assigned to you or only from you
**Student Information**

Student Information reports display data made available for exchange among States, including student count, MSIX child count, demographics, enrollment details, course history, and assessments. [34 CFR § 200.85(b)(3)]

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>MSIX ID Count</td>
<td>Enrollments (MDE Type)</td>
</tr>
<tr>
<td>MSIX Child Count</td>
<td>Enrollments (Multiple States)</td>
</tr>
<tr>
<td>Demographics</td>
<td>Grade Retention</td>
</tr>
<tr>
<td></td>
<td>Course History</td>
</tr>
<tr>
<td></td>
<td>Missed Enrollment</td>
</tr>
<tr>
<td></td>
<td>Assessments</td>
</tr>
</tbody>
</table>

**Worklists**

Worklist reports display data on total worklist items, including outstanding worklist items. [CFR § 200.85(b)(3)(iii)]

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Merges &amp; Splits by User</td>
<td>Merges &amp; Splits by Age</td>
</tr>
<tr>
<td></td>
<td>Data Request by Age</td>
</tr>
</tbody>
</table>

**Data Quality**

Data Quality reports help State and Regional Data Administrators verify data quality compliance levels by showing recent files submitted by States and displaying student records that contain incomplete or invalid data, potential duplicates, and data logic issues. [34 CFR § 200.85 (d)]

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>File Submission</td>
<td>Data Validity</td>
</tr>
<tr>
<td>Potential Duplicates</td>
<td>Data Completeness</td>
</tr>
<tr>
<td></td>
<td>Data Logic Issues</td>
</tr>
</tbody>
</table>

**Child Count Reconciliation**

Child Count Reconciliation reports help you identify data quality issues in student records that may cause differences in child counts between MSIX and your State system.
### COURSE HISTORY

**Course History Filter**

**PERFORMANCE PERIOD:**
- No
- Yes
  - Last performance period: September 1, 2017 - August 31, 2018
  - Current performance period: September 1, 2018 - August 31, 2019

**PERFORMANCE CATEGORY:**
- Category 1 / Show all eligible
- Category 2 / Summer only

**COURSE TYPE:**
- Other
- Regular (Default)
- Honors

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<table>
<thead>
<tr>
<th>Other</th>
<th>483</th>
<th>95.86</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular (Default) - A course providing instruction (in a given subject matter area) that focuses primarily on general concepts for the appropriate grade level.</td>
<td>463</td>
<td>95.86</td>
</tr>
</tbody>
</table>
ASSESSMENTS

Breadcrumbs show how to navigate to/from this page.

All Reports can be downloaded.

Use the Filter Button to get more out of the reports.
WIFI: ED-GUEST  PASSWORD: Edwifi#1
LOGIN TO MSIX NOW!

HTTPS://MSIX.ED.GOV
MSIX DATA

1. Accept the Warning Banner
2. Enter Username and Password
3. Use the Navigation bar to go to REPORTS (Tablet and mobile users: use the hamburger menu)
4. Click on Course History
5. Select the Filter button
6. Select the appropriate options
7. Click Submit
Do you see Course History for 2017-2018 for your State? 2018-2019?

Does it make sense?

Are there any surprises?
ASSESSMENTS ACTIVITY

- Do you see Assessment data for 2017-2018 for your State? 2018-2019?
- Does it make sense?
- Are there any surprises?
WORKLISTS ACTIVITY

Reports View

Data Requests by Age

This report displays data requests by age for children in your State, regardless of status. If a data request has been open for more than 4 days with no response, it will display as not compliant. Learn More

Worklist Age | Worklist ID | User ID | Status | Compliant | Last Update Date | Count
--- | --- | --- | --- | --- | --- | ---
Between 1 and 4 days | - | - | - | - | - | 6
Between 11 and 20 days | - | - | - | - | - | 30
Greater than 30 days | - | - | - | - | - | 373

See only requests assigned to you or only from you

Worklist Page View

Data Request

Expand the row to view details, correspond directly with the requestor, or resolve data requests assigned to you. Action must be taken within four calendar days from the request creation date.

Student | State | MSIX ID | State ID | Worklist | Initiated By | Created | Due In
--- | --- | --- | --- | --- | --- | --- | ---
Abarca, Francisco J | CA | 628463923919 | 06002471129 | 91138 | TX | 02/21/2019 | 3 days | Full Record

Gender: Male
DOB: 04/20/2001
Born In: ACAPULCO, Guerrero
Multi-birth: No
Parent 1: FRANCISCO ABAJCA
Parent 2: MARIA TERESA FINA

Reassign | RESOLVE

Correspondence

Data Admin-TX
Data Request to CA

Message

Use this form to submit questions regarding the student and their records. This will ensure the correspondence is logged in the MSIX system and will show above.
MSIX HELP DESK AT 1-866-878-9525
OR
EMAIL: MSIXSUPPORT@DELOITTE.COM

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