

INTERSTATE COORDINATION AND RECORDS TRANSFER

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The mission of the Office of Migrant Education is to provide excellent leadership, technical assistance, and financial support to improve the educational opportunities and academic success of migratory children, youth, agricultural workers, fishers, and their families.

OBJECTIVES

- Provide an overview of the need for student records transfer, interstate coordination and the Migrant Student Information Exchange (**MSIX**).
- Participants will understand the **unique needs** of migratory children that necessitate a **national record transfer system and interstate coordination**.
- Participants will understand how MSIX is a valuable resource for student records transfer, interstate coordination and Identification and Recruitment (ID&R)
- Highlights of select MSIX features will be reviewed:
 - **Consolidated Student Record**
 - **Data Requests**
 - **Move Notifications**
 - **Missed Enrollment Reports**
- Participants will share their successes and challenges

REFERENCE

- **Statute**

Sections 1304(b)(3) and Section 1308(b) of the Elementary and Secondary Education Act (ESEA) of 1965, as amended by the Every Student Succeeds Act (ESSA) of 2015.

- **Code of Federal Regulations:**

34 CFR. 200.81, 200.82 and 200.85 – Student record transfer and MSIX regulations.

- **Guidance:**

Non-Regulatory Guidance for Title I, Part C, Education of Migratory Children: Chapter VI, D.

STUDENT RECORD TRANSFER

The Need:

- **High Mobility** — Highly mobile migrant student population
- **Short Notice** — Migratory children move from State-to-State, often without notice
- **Lack of Data** — Timely and accurate educational and health information not always available
- **Placement Errors** — Students placed in incorrect courses or grades
- **Loss of MEP Services** — Students not provided most beneficial MEP services

INTRASTATE AND INTERSTATE COORDINATION

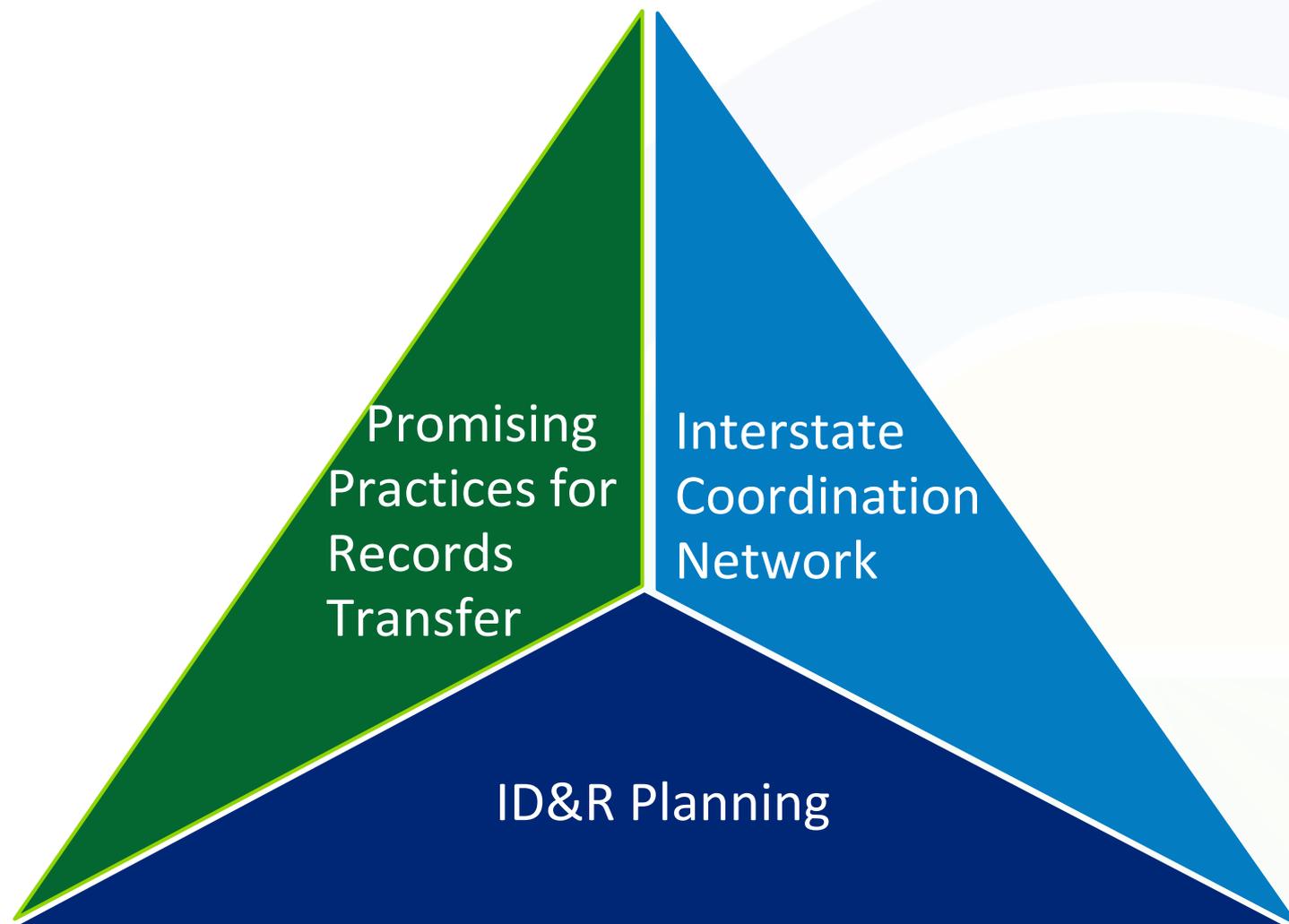
Cooperative relationships between advocates for migratory students/children in sending and receiving schools are essential for educational continuity and to ensure that coursework meets home base school graduation requirements.



IDENTIFICATION AND RECRUITMENT (ID&R)

- The Migrant Education Program (MEP) provides funds so that States can identify and recruit eligible migratory children into the program
- Children most in need of program services are often those who are the most difficult to find
- States use the National Certificate of Eligibility (COE) to document the eligibility of their migratory children
- ID&R resources include MSIX on MSIX.ed.gov as well as an ID&R manual, curriculum and National COE on RESULTS.ed.gov

TRIANGULATING FOR SUCCESS – RECORDS TRANSFER, INTERSTATE COORDINATION AND ID&R



MSIX: A VALUABLE RESOURCE

Best Practices for Records Transfer

- Find information for student enrollment, placement and credit accrual
- Identify special needs
- Identify points of contact for additional information
- Data Requests to fill in missing information

Identify and Expand Intra- and Inter-State Coordination Network

- Anticipate students moving into your school district
- Notify others upon students leaving your school district
- Facilitate growing your national MEP network

ID&R Planning

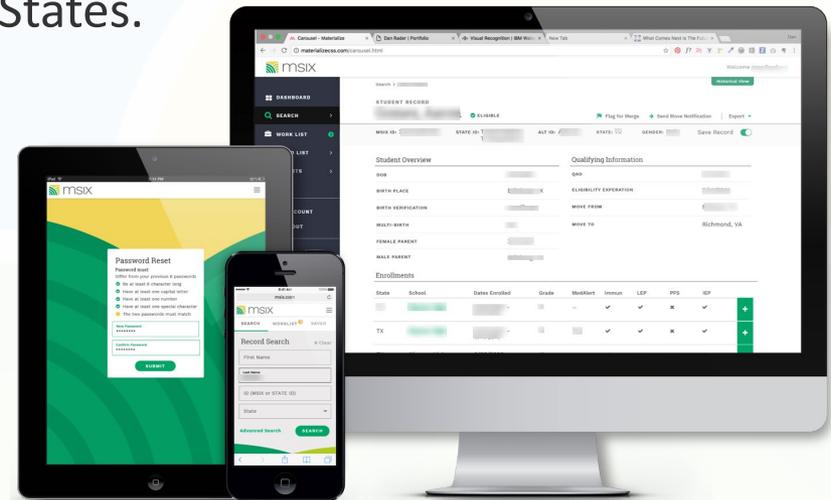
- Eligibility resource
- Missed Enrollment Report to identify potential recruiting areas
- Mobility Reports to reveal trends in inter-state moves
- Enrollments in Multiple States Report to reveal moving trends to support ID&R planning

STUDENT RECORD TRANSFER: MIGRANT STUDENT INFORMATION EXCHANGE

ED implemented MSIX, a web-based, mobile-friendly repository containing:

- demographic,
- enrollment,
- placement, and
- credit accrual data,

in order to facilitate the national exchange of educational information about migratory children among the States.



MSIX REGULATIONS BENEFITS

- MSIX regulations help ensure the prompt availability of educational and health information of migratory children to facilitate:
 - Timely school enrollment
 - Appropriate grade and course placement
 - Accrual of secondary course credits
 - Participation in the MEP
- Ultimately will help the Department to determine more accurate migratory child counts and meet other MEP reporting requirements

MSIX REGULATIONS – GENERAL SEA REQUIREMENTS

- SEA must **collect, maintain, and submit** most **up-to-date** minimum data elements (**MDEs**) within established **timeframes**.
- Ensure that data submitted to MSIX are **accurate** and **complete**, with appropriate **security** safeguards in place.
- Establish procedures for using, and requiring each of its sub grantees to use, MSIX **Consolidated Student Records**.
- Establish procedures for MSIX **data corrections**.
- Please go this URL <https://msix.ed.gov/msix/#!/resources> and click [MSIX Regulations Reference Guide](#) to find out the SEA Timelines for MSIX Data Submissions.

GENERAL DATA SUBMISSION REQUIREMENTS

SEAs must submit MDEs applicable to the child's age and grade level (i.e., "applicable MDEs") for all migratory children that the SEA considers eligible for the MEP, regardless of the type of school in which the child is enrolled (e.g., public, private, or home school), or whether the child is enrolled in any school.

MSIX HELPS EVERY DAY

- MSIX helps **registrars** and **counselors enroll** migratory students in the appropriate classes and grade level.
- MSIX helps **administrators** and **teachers** mitigate obstacles created by educational gaps and absenteeism by documenting a child's migratory history.
- MSIX stores **course** and **credit** history so that students receive credit for the work they've done and can **graduate** on-time.
- Parents can request their child's MSIX consolidated student record to better **advocate** for the child's **enrollment, placement,** and accrual of **credits** in a school.
- MSIX helps the national program by providing a secure national network of MEP service providers.
- MSIX helps recruiters and data specialists identify and recruit migratory children and their families.

[HTTPS://MSIX.ED.GOV](https://msix.ed.gov)



Migrant Student Information Exchange

SIGN IN

[Sign In Help](#)

REQUEST AN ACCOUNT

RESOURCES

CONTACT

MSIX: A VALUABLE RESOURCE

Promising Practices for Records Transfer

- Find information for student enrollment, placement and credit accrual
- Identify special needs
- Identify points of contact for additional information
- Data Requests to fill in missing information

MSIX CONSOLIDATED STUDENT RECORD

- If you work with migratory children then you need access to the MSIX Consolidated Student Record!
- Contact the MSIX Help Desk at 1-866-878-9525 or email: msixsupport@deloitte.com for information regarding your MSIX Data Administrator.

The screenshot displays the MSIX Consolidated Student Record interface. At the top, the MSIX logo is visible on the left, and a user profile with the text 'Welcome' is on the right. The main content area is divided into several sections:

- STUDENT RECORD**: Includes fields for MSIX ID, STATE ID, STATE, GENDER, and a 'Save Record' button.
- Student Overview**: A section with expandable details for Birth Date, Birth Place, Birth Date Verification, Multiple Birth, Parent 1, Parent 2, and State or Migrant ID.
- Qualifying Move Information**: A section with expandable details for Qualifying Arrival Date, Eligibility Expiration Date, Qualifying Move From, and Qualifying Move To.
- Enrollments**: A table with columns for State, School or Project, Enrollment Date, Withdrawal Date, Grade, Med Alert, Immun, EL, PFS, and IEP. A single row is visible with a green checkmark in the IEP column.
- Assessments**: A table with columns for State, Assessment Title, Date, Content, Type, and Interpretation. A single row is visible with a green checkmark in the IEP column.

A dark sidebar on the left contains navigation links: DASHBOARD, SEARCH, WORKLIST, SAVED LIST, REPORTS, STATE/REGIONS, ADMINISTRATION, HELP, MY ACCOUNT, SIGN OUT, TRAINING, RESOURCES, and CONTACT.

MSIX REPORTS: [HTTPS://MSIX.ED.GOV](https://msix.ed.gov)



Student Information

Student Information reports display data made available for exchange among States, including student count, MSIX child count, demographics, enrollment details, course history, and assessments. [34 CFR § 200.85(b)(3)]

[MSIX ID Count](#)

[Enrollments \(MDE Type\)](#)

[Grade Retention](#)

[MSIX Child Count](#)

[Enrollments \(Multiple States\)](#)

[Course History](#)

[Demographics](#)

[Missed Enrollment](#)

[Assessments](#)

Worklists

Worklist reports display data on total worklist items, including outstanding worklist items. [CFR § 200.85(b)(3)(iii)]

[Merges & Splits by User](#)

[Merges & Splits by Age](#)

[Data Request by Age](#)

Data Quality

Data Quality reports help State and Regional Data Administrators verify data quality compliance levels by showing recent files submitted by States and displaying student records that contain incomplete or invalid data, potential duplicates, and data logic issues. [34 CFR § 200.85 (d)]

[File Submission](#)

[Data Validity](#)

[Data Completeness](#)

[Potential Duplicates](#)

[Data Logic Issues](#)

Child Count Reconciliation

Child Count Reconciliation reports help you identify data quality issues in student records that may cause differences in child counts between MSIX and your State system

COURSE HISTORY

The screenshot shows the MSIX Course History Filter dialog box. The filter is set to 'Yes' for the performance period, 'Last performance period' (September 1, 2017 - August 31, 2018), 'Category 1 / Show all eligible', and 'Other' course type. The 'Regular (Default)' and 'Honors' course types are also checked. A 'SUBMIT' button is visible at the bottom right of the dialog.

msix Welcome Maria Hishikawa

Course History Filter

PERFORMANCE PERIOD: No Yes

Last performance period
September 1, 2017 - August 31, 2018 Current performance period
September 1, 2018 - August 31, 2019

PERFORMANCE CATEGORY:

Category 1 / Show all eligible Category 2 / Summer only

COURSE TYPE:

Other Regular (Default) Honors

[Reset Filters](#) [SUBMIT](#)

The screenshot shows the MSIX Reports page. A table is displayed with columns for course type, count, and percentage. The 'Other' row is highlighted with a red circle around the percentage column.

	483	-
Other	20	4.14
Regular (Default) - A course providing instruction (in a given subject matter area) that focuses primarily on general concepts for the appropriate grade level.	463	95.86

ASSESSMENTS



Welcome Maria Hishikawa ▾

Reports > Assessments

Assessments

Export ▾

This report displays the counts and percentages of student records containing assessments data in your State (default view) and at the national level by Assessment Type. [Learn More](#)

Filter

National ▲

National

Assessments Filter

PERFORMANCE PERIOD:

No Yes

- Last performance period
September 1, 2017 - August 31, 2018
- Current performance period
September 1, 2018 - August 31, 2019

PERFORMANCE CATEGORY:

- Category 1 / Show all eligible Category 2 / Summer only

ASSESSMENT TYPE:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> State Assessment | <input checked="" type="checkbox"/> Advanced Placement Test | <input checked="" type="checkbox"/> Language Proficiency Test |
| <input checked="" type="checkbox"/> Exit Exam | <input checked="" type="checkbox"/> GED | <input checked="" type="checkbox"/> Special Education |

[Reset Filters](#)

SUBMIT

DASHBOARD

REPORTS

ADMINISTRATION

HELP

MY ACCOUNT

SIGN OUT

TRAINING

RESOURCES

CONTACT

DATA SUBMISSION TIMELINES

DATA SUBMISSION

TIMELINES

1. Migratory Children with Newly Approved COEs

Within 10 working days of approving a new COE for the migratory child

2. Secondary School-aged Migratory Children with Newly Approved COEs – In-State Secondary School Records

Within 10 working days of approving a new COE for the migratory child

3. Secondary School-Aged Migratory Children with Newly Approved COEs –Out-of-State Secondary School Records

Within 30 calendar days of receipt of record by an LOA

DATA SUBMISSION TIMELINES

DATA SUBMISSION

TIMELINES

5. End of Term Submission for migratory children eligible for the MEP during the term and for whom the SEA previously submitted data.

- For children whose MEP eligibility expires before the end of a school year, must submit through the end of the school year.

Within 30 calendar days of the end of an LEA's or LOA's fall, spring, summer, or intersession terms

7. Change of Residence Submission (Data Request Functionality on MSIX)

Within 4 working days of receiving notification from MSIX that migratory child has changed residence to a new LOA within the State or another SEA has approved a new COE for a migratory child

DATA REQUESTS

- Change of Residence Submissions are tracked on MSIX via Data Requests.
- A receiving State **notifies** the State where the child was enrolled previously that data is missing from the migratory child's student record, i.e., course history, special needs, health information, assessment, etc.
- States receiving data requests must respond within 4 working days of receiving a data request to provide critical information the receiving states need to determine **enrollment, placement and secondary credit accrual** and to provide appropriate services.
- In order to protect the student's **privacy**, do not include any sensitive information such as Social Security Numbers, Birthdates or other Personally Identifiable Information in Comments fields. Comments entered will be shared unedited and in their entirety with other MSIX Users.

WORKLISTS: DATA REQUESTS

msix Welcome Maria Hishikawa

Reports > Data Requests by Age

Data Requests by Age

Export

This report displays data requests by age for children in your State, regardless of status. If a data request has been open for more than 4 days with no response, it will display as not compliant. [Learn More](#)

Filter

Worklist Age	Worklist ID	User ID	Status	Compliant	Last Update Date	Count
Between 1 and 4 days	-	-	-	-	-	6
Between 11 and 20 days						
Greater than 30 days						

Data Request

Expand the row to view details, correspond directly with the requestor, or resolve data requests assigned to you. Action must be taken within four calendar days from the request creation date.

Showing: All Open Requests

Student	State	MSIX ID	State ID	Worklist	Initiated By	Created	Due In
							3 days Full Record

Gender: DOB: Born in: Multi-birth: Parent 1: Parent 2: Reassign **RESOLVE**

Correspondence

Data Admin- 2019-02-21 11:03:37.0

Data Request to

Message 0 / 250

Use this form to submit questions regarding the student and their records. This will ensure the correspondence is logged in the MSIX system and will show above. **SEND**

HOW ARE STATES USING MSIX?

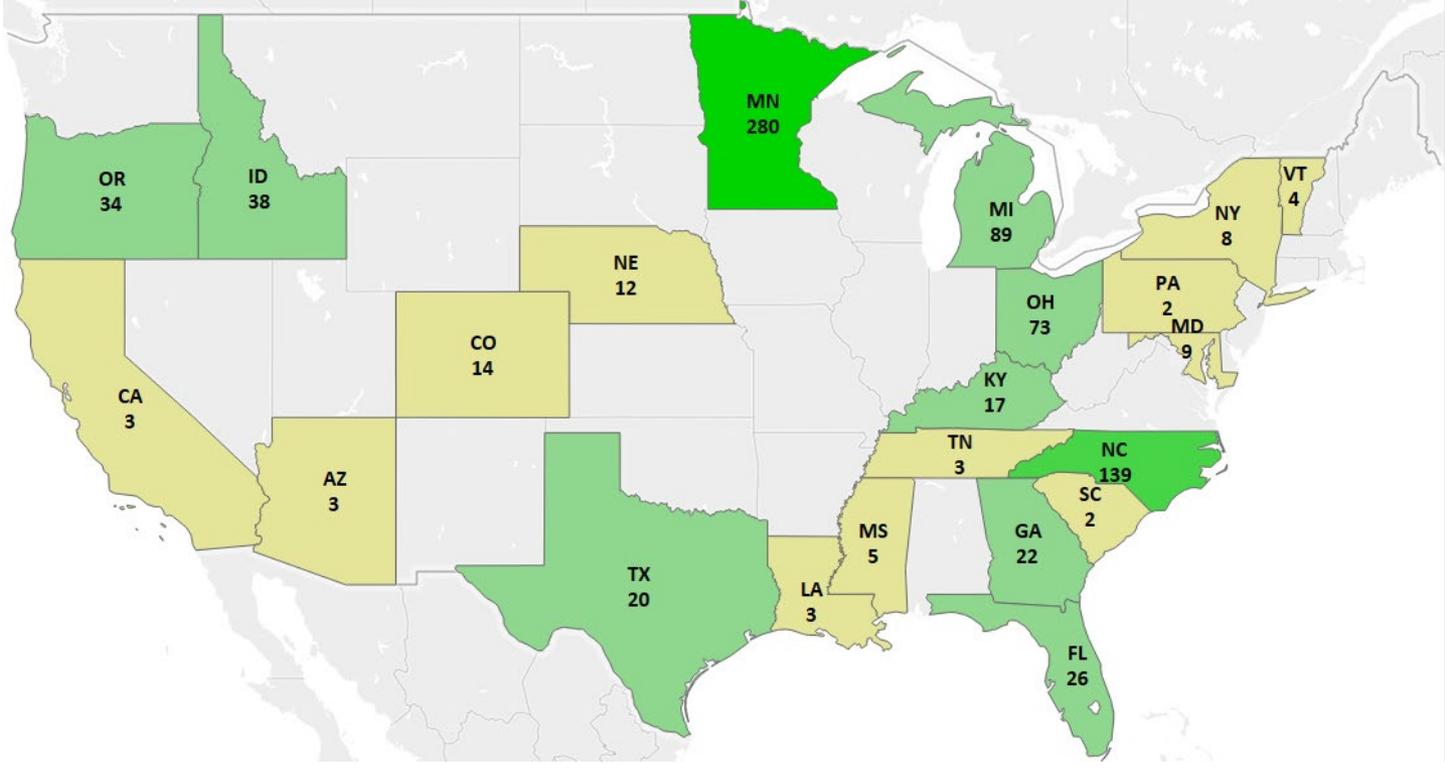
The following maps used to visualize the data insights are color coded with green signifying the higher count group and the yellow being the lower count group. Each of the color groups is further shaded from light to dark to indicate low to high quantity. The gray color is used to signify zero count and the count of each State is displayed within the State boundary. The slides that depict direction from one State to another use lines and arrowheads to display the direction of movement or communication flow.

STATES WHO SENT MSIX DATA REQUESTS IN 17-18

Slide number 26 includes the count of data requests sent by States in MSIX in the 2017-2018 performance period. Audience members can better understand the level of interstate coordination and compliance with MSIX Regulations for their State by using the Data Requests by Age report in MSIX. Per the MSIX Regulations, users are required to respond to data requests that they receive within four days of receiving them. The Data Requests by Age report will show the number of data requests in their State, the user they have been assigned to, and whether the data request is compliant or not (responded to within the four days).

The submission of data requests plays a critical role in enrollment, placement, and accrual of credit of migratory children upon change of residency. The data request functionality allows users to send requests for student information directly to other MSIX users from within the MSIX application. This functionality is advantageous as MSIX will automatically route the request to the Data Administrator(s) of the appropriate State, District, or School based upon the sender's selection. The data request worklist provides an effective and efficient communication mechanism between the sending and the receiving States of the migratory children.

STATES WHO SENT MSIX DATA REQUESTS IN 17-18

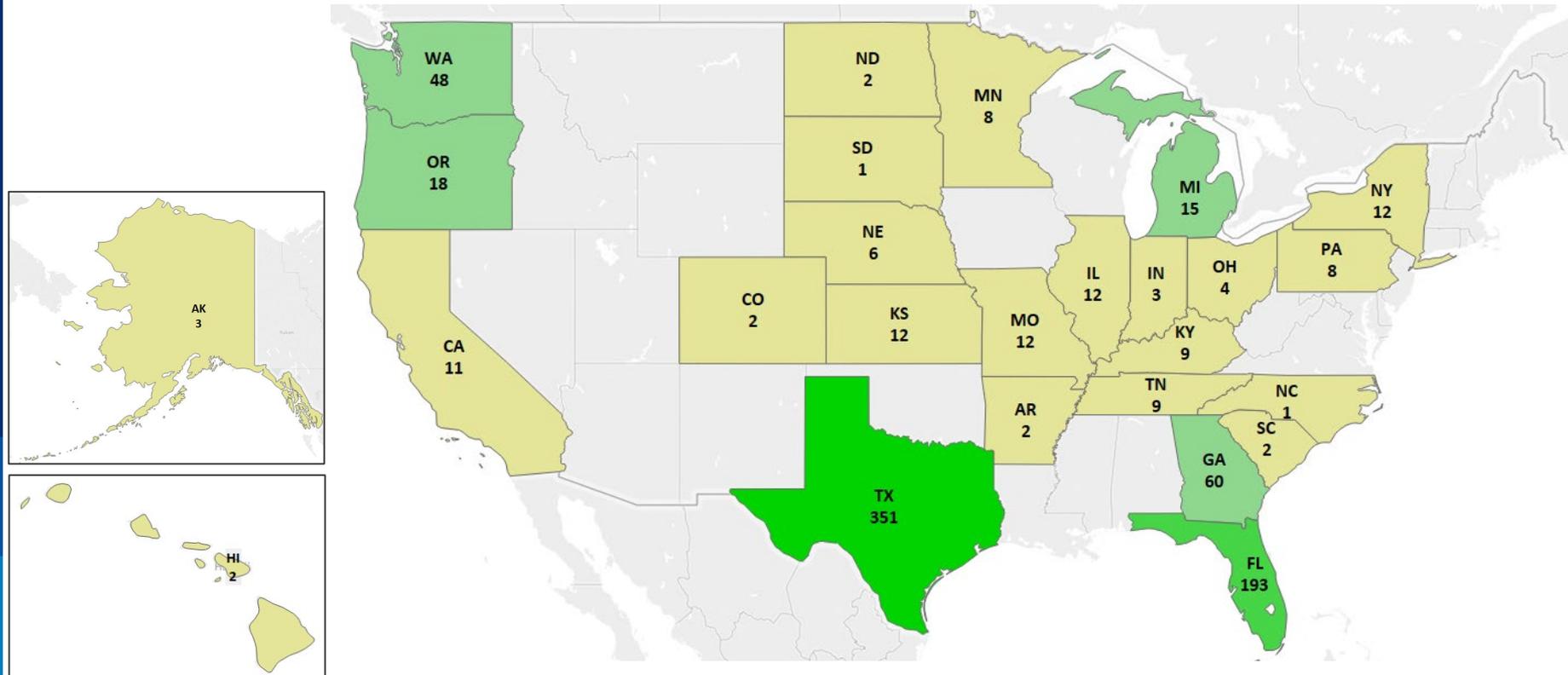


Source of Data: MSIX

STATES WHO RECEIVED MSIX DATA REQUESTS IN 17-18

Slide number 28 includes the count of data requests received by States in MSIX. Members of the audience should observe the previous slide and this slide to better understand the level of interstate coordination exercised by their State. Please note that the submission of data requests improves the quality of data in MSIX for all users. When a data request is resolved by a State submitting missing or corrected data, the updated data stays in MSIX to be viewed by any user working with the student.

STATES WHO RECEIVED MSIX DATA REQUESTS IN 17-18

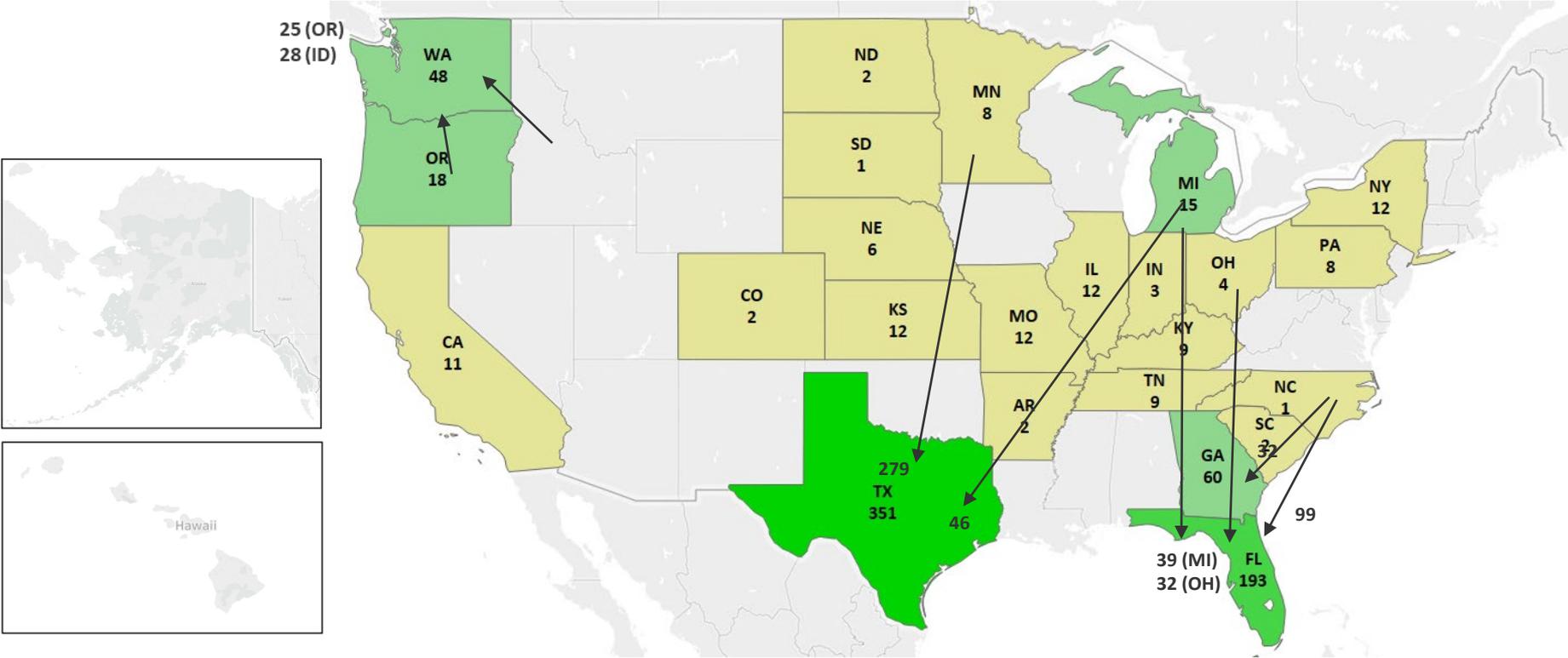


Source of Data: MSIX

STATES WHO SENT/RECEIVED THE HIGHEST QUANTITY OF DATA REQUESTS IN 17-18

Slide number 30 visually depicts the counts of data requests a State received and from the States it received them from. The count next to the arrowhead provides the count of data requests from the State the arrow started from. For example, TX received a total of 351 data requests; of the 351 total data requests, 279 were sent from MN and 46 from MI in the 17-18 performance period.

STATES WHO SENT/RECEIVED THE HIGHEST QUANTITY OF DATA REQUESTS IN 17-18



MSIX: A VALUABLE RESOURCE

Identify and Expand Intra- and Inter-State Coordination Network

- Anticipate students moving into your school district
- Notify others when migratory children leave your school district
- Facilitate growing your national MEP network

MOVE NOTIFICATIONS

- Move notices must be sent in a timely manner to allow the receiving states to quickly **identify** and **enroll** the migratory children to provide services.
- A receiving State can **notify** the sending State who may not be aware that the family has left. The student can be **withdrawn** from the sending State and their updated information can be submitted to MSIX in a timely manner.
- In order to protect the student's **privacy**, do not include any sensitive information such as Social Security Numbers, Birthdates or other Personally Identifiable Information in Comments fields. Comments entered will be shared unedited and in their entirety with other MSIX Users.

WORKLISTS: MOVE NOTICES

Move Notice

Expand the row to view demographic information on children with recent move notifications. Use the correspondence section to communicate with the initiator with questions regarding the move notice. The move notices can be reassigned to other State, Regional, or District Data Administrators for their action.

Showing:

All Open Notices

Student	MSIX ID	State ID	Worklist	Move Type	Initiated By	Created	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	From	[REDACTED]	03/05/2019 43 days in list	Full Record
Gender:	DOB:	Born in:	Multi-birth:	Parent 1:	Parent 2:	Reassign	DISMISS

Correspondence

[REDACTED] 2019-03-05 18:29:59.0
moving out

Message

0 / 250

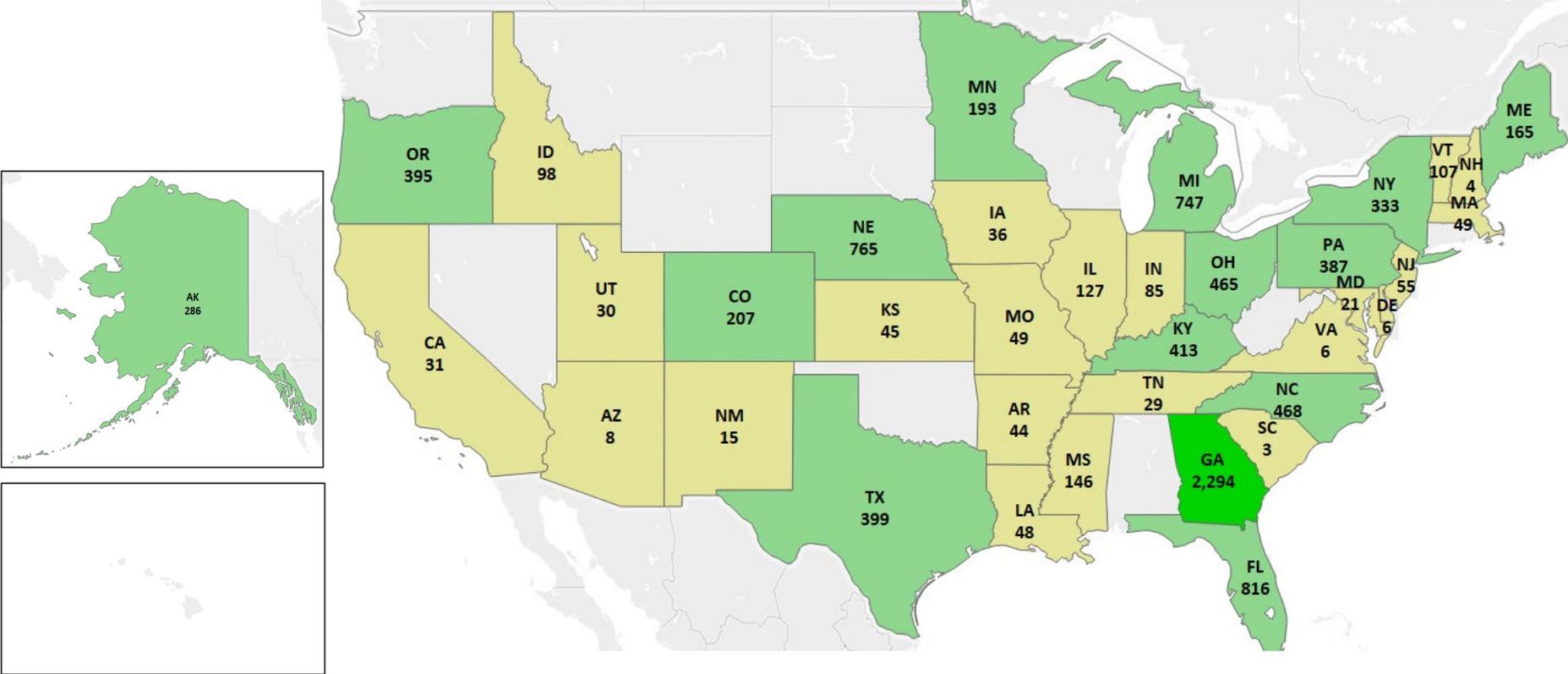
Use this form to submit questions regarding the student and their records. This will ensure the correspondence is logged in the MSIX system and will show above.

[SEND](#)

STATES WHO SENT MSIX “MOVE TO” NOTICES IN 17-18

Slide number 35 presents the States who sent Move-To notices in the 17-18 performance period, promoting proper enrollment and placement of students by making other States aware of their moves. Please note that there are two types of move notices in MSIX: Move-To and Move-From notices. MSIX provides these features to alert another area of a student's relocation in the case of their arrival or departure. All move notices have open correspondence threads for users to communicate with one another and share information, such as the contact information of the family.

STATES WHO SENT MSIX “MOVE TO” NOTICES IN 17-18

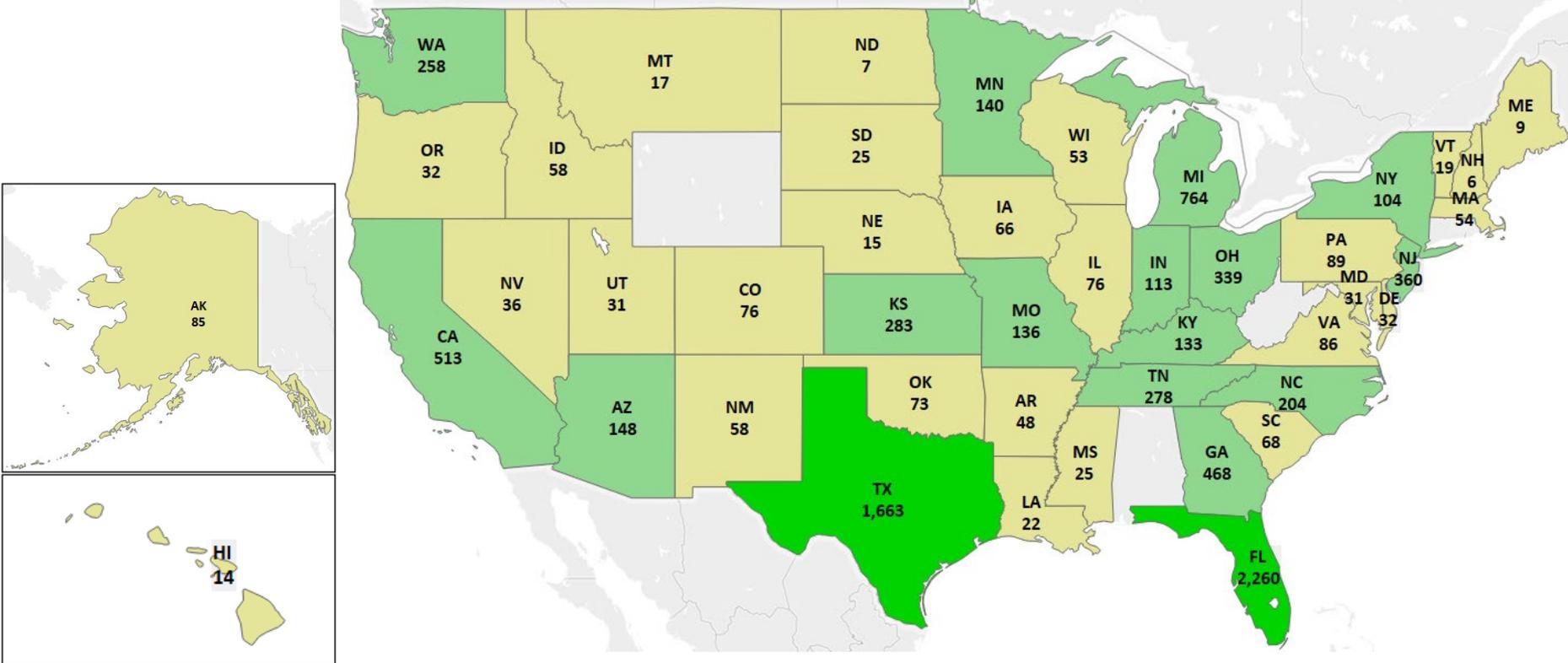


Source of Data: MSIX

STATES WHO RECEIVED MSIX “MOVE TO” NOTICES IN 17-18

Slide number 36 presents the States who received Move-To notices in the 17-18 performance period. Audience members can compare the data on this slide and the other move notice slides to the qualifying moves to and from their State and assess how effectively they are communicating with other States about student moves to improve overall MEP services provided to migratory children.

STATES WHO RECEIVED MSIX “MOVE TO” NOTICES IN 17-18

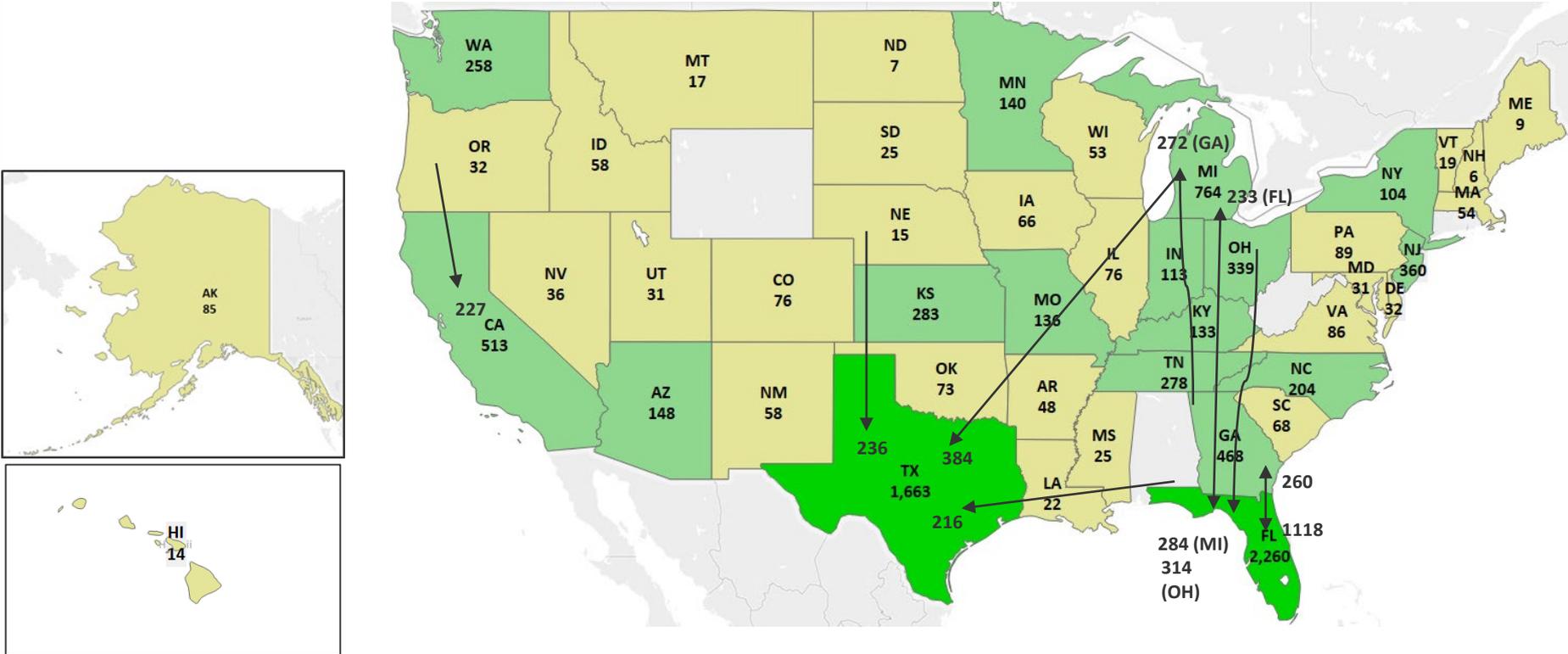


Source of Data: MSIX

STATES WHO SENT/RECEIVED HIGHEST QUANTITY OF “MOVE TO” NOTICES IN 17-18

Slide number 39 presents the same map that was presented on the States Who Received Move-To notices slide, where States that are in color are ones that received Move-To notices during the 17-18 performance period. Arrows were added on this slide to visually depict the highest quantity of Move-To notices sent from one State to another during the 17-18 performance period.

STATES WHO SENT/RECEIVED HIGHEST QUANTITY OF “MOVE TO” NOTICES IN 17-18

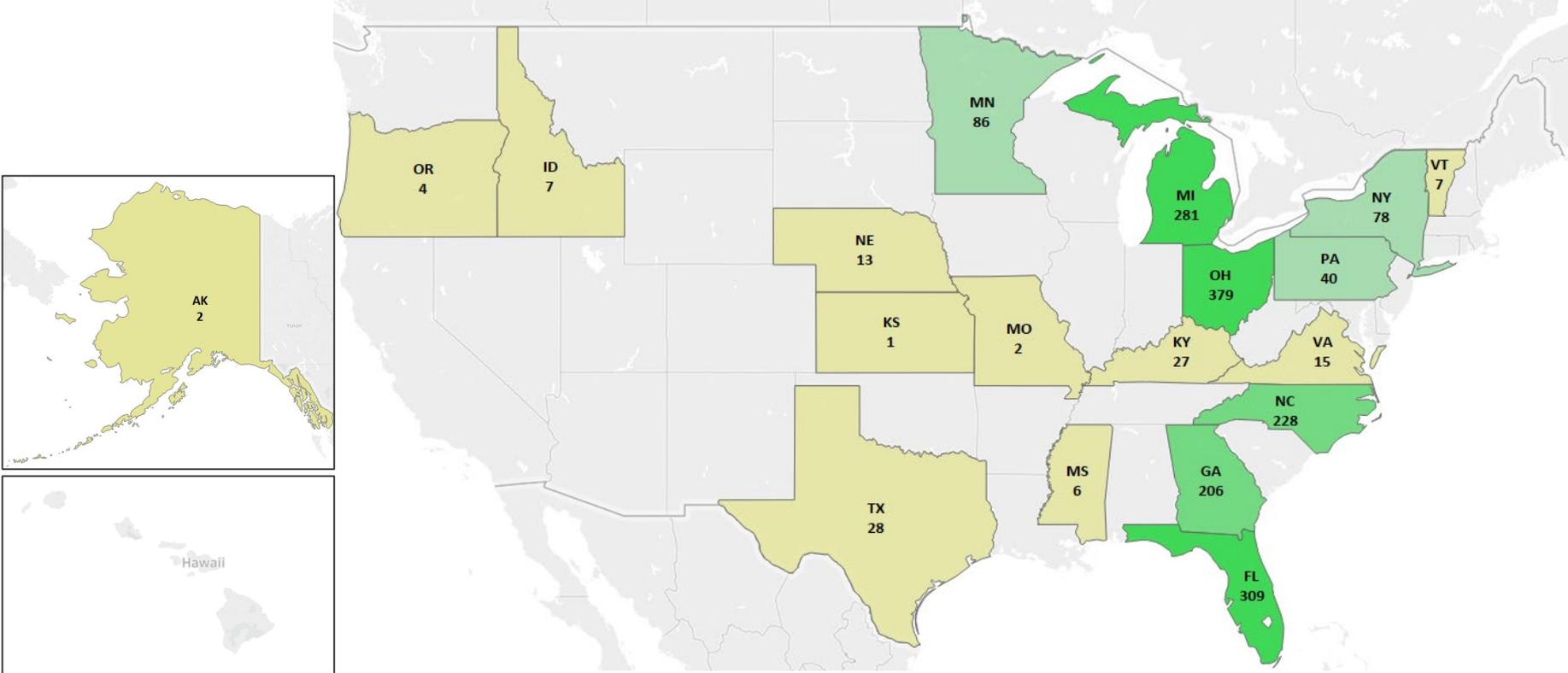


Source of Data: MSIX

STATES WHO SENT MSIX “MOVE FROM” NOTICES IN 17-18

Slide number 41 presents the States who sent Move-From notices in the 17-18 performance period, providing awareness to the recipient State that the migratory child/family has moved or is moving to their State.

STATES WHO SENT MSIX “MOVE FROM” NOTICES IN 17-18

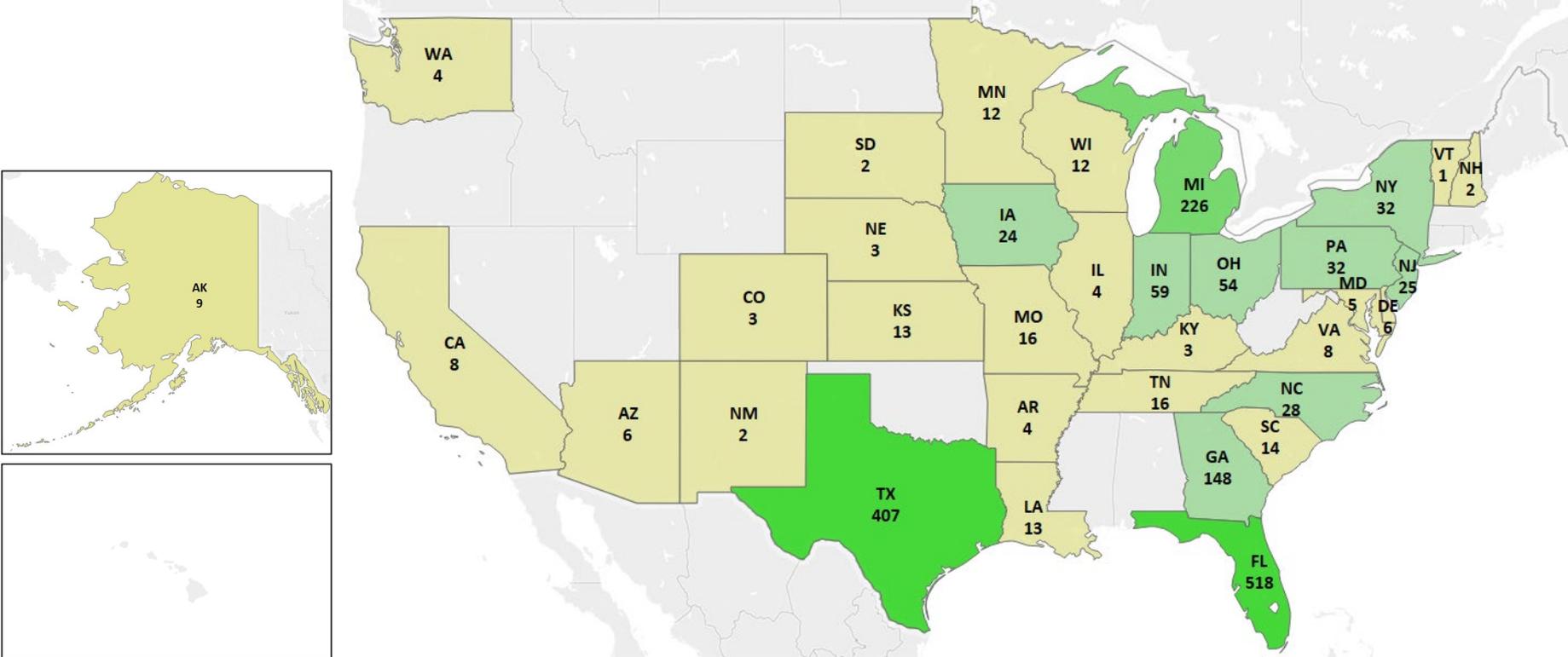


Source of Data: MSIX

STATES WHO RECEIVED MSIX “MOVE FROM” NOTICES IN 17-18

Slide number 43 presents the States who received Move-From notices in the 17-18 performance period. These States that receive prior notification of an incoming migratory child/family can quickly enroll the child in the appropriate grade and assess course credits towards graduation. In addition, when States receive prior notification to a child or family arriving in their State they can submit Data Requests to the sending State if they find information on that child to be incomplete or missing within the MSIX system.

STATES WHO RECEIVED MSIX “MOVE FROM” NOTICES IN 17-18

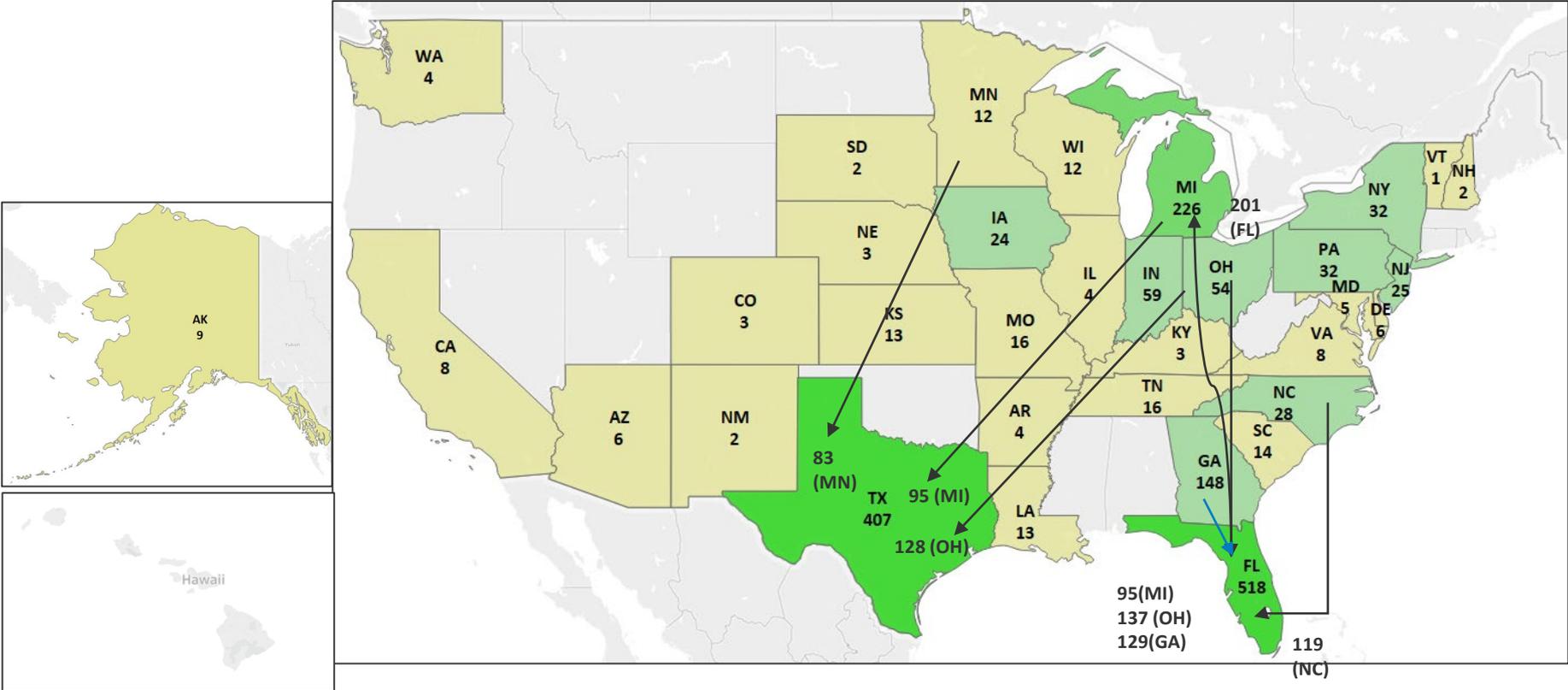


Source of Data: MSIX

STATES MSIX HIGHEST QUANTITY OF “MOVE FROM” NOTICES IN 17-18

Slide number 45 presents the same map that was presented on the States Who Received Move-From notices slide. All States that are in color (not greyed out) on the map are States that received Move-From notices in the 17-18 performance period. Arrows were added on this slide to visually depict the highest quantity of Move-From notices sent from one State to another during the 17-18 performance period.

STATES MSIX HIGHEST QUANTITY OF “MOVE FROM” NOTICES IN 17-18



Source of Data: MSIX

KNOWLEDGE CHECK

Scenario

One of your migrant families is moving to another state. How can you help ensure the student(s) of that family are identified by the receiving State?

MSIX Practice

Utilize the *Send Email Notification* function at the bottom of the student's *Consolidated Record View* to notify the family's destination state.

MSIX: A VALUABLE RESOURCE

ID&R – Identification of Families and Recruitment Strategies

- Eligibility resource
- Missed Enrollment Report to identify potential recruiting areas
- Mobility Reports to reveal trends in inter-state moves
- Enrollments in Multiple States Report to reveal moving trends to support ID&R planning

MSIX BEST PRACTICES

- Michigan and Idaho are two States that are here with us today to share how MSIX is used in their States as well as some of their lessons learned in overcoming obstacles related to data collection and MSIX usage.

Sarah Seamount – Idaho MEP

Michelle Williams – Michigan MEP

SMALL GROUP ACTIVITY

- Share among your group how MSIX is used in your State in terms of student record transfer, interstate coordination, and ID&R?
- What are some of your success stories?
- What are some of your challenges?

RESOURCES

- Migrant Student Information Exchange - <https://msix.ed.gov/msix/>
- Collaborating and Coordinating to Achieve Results for Migrant Education - <https://results.ed.gov/>
- Office of Migrant Education - <https://www2.ed.gov/about/offices/list/oese/ome/index.html>

**Office of Migrant Education
U.S. Department of Education
400 Maryland Ave, SW
Washington, D.C. 20202
Phone: 202-260-1164**

**MSIX HELP DESK AT 1-866-878-9525
OR
EMAIL: MSIXSUPPORT@DELOITTE.COM**

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RESULTS.ED.GOV

