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| Module 5: Developing Action PlansLevel 1: Individual Identification and Recruitment Action Plan  |
| Participant Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Outline |
| Level 1: GoalThe participant will know how to develop an individual ID&R action plan for finding eligible migratory children, youth, and their families.Level 1: Objectives After completing Level 1, the participant will be able to* explain why it is important to develop an individual action plan to find migratory families and youth;
* identify the elements of an individual action plan;
* develop an individual action plan for finding migratory families and youth.
 | Notes: |
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| Action Plan ElementsGoal:

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Objectives:

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Reasons for Developing an ID&R Action PlanIdentify five reasons it is important to develop an ID&R Action Plan.1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
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4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
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| Action Plan Objectives**Specific:** Objectives need to be clear and detailed.**Realistic:** The person must believe it is possible to achieve.**Time-specific:** Deadlines for achieving each stage should be set. These should be in the foreseeable future and small enough to handle but large enough to show results.**Measurable:** Results need to be measurable. Outcomes must be what the person really wants.Types of Action Plans in the MEP**State:** Provides overall direction for recruiters from across the state. It includes the State’s ID&R objectives as well as strategies, staff assignments, and timelines.**Local:** Should build on the State’s plan and provide direction for local recruiters. In some states, particularly small ones, the local MEP may use the State action plan rather than developing a local plan.**Individual:** The recruiter’s individual action plan should build on the state and local action plans, be detailed and specific, and translate into a schedule or “to do” list with a specific time frame.Individual ID&R Action Plan**Goal:** The recruiter will use all available resources to become more efficient at finding all eligible migratory children.This means: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
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| Individual ID&R Action Plan: Debrief |
| What was the hardest part about writing the individual ID&R action plan? How was the action plan you wrote different from the action plans your colleagues wrote?How was the action plan you wrote similar to the action plans your colleagues wrote? |

Thumbs Up/Thumbs Down

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