## Recommendations for SDP Planning Team Meeting: Addressing Migratory Children’s Needs (Reference)

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| SERVICE DELIVERY PLAN |
| SDP Planning Team Meeting: Addressing Migratory Children’s Needs State Department of Education |
| Purpose | Outcomes |
| Develop strategies and plans for suggested sections on* addressing the needs of migratory children identified to receive priority for services;
* ID&R;
* parental involvement; and
* exchange of student records.
 | Plans for suggested sections on* addressing the needs of migratory children identified to receive priority for services;
* ID&R;
* parental involvement; and
* exchange of student records.
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| **Suggestions:*** Establish work groups for each SDP section to be developed: migratory children identified to receive priority for services, ID&R, parental involvement (see [*Section F*](https://results.ed.gov/sdp-toolkit/article/section-f-overview/section-f-overview-the-role-of-parents-of-migratory-children-in-the-sdp-process)), and exchange of student records. Include both planning team members and individuals who have expertise external to the planning process.
* Orient the group to the purpose of the meeting, and then convene each work group separately in breakout sessions.
* Provide a template to frame the conversation and specify outcomes for each work group. (The template can serve as the basis for a whole-group report.)
* Reconvene the whole group at the end of the day for a report from each work group and further input from the whole group.
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| **Follow-Up:*** Use notes from the work groups as the basis for developing the sections of the SDP on each of these topics.
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