

# Consolidated State Performance Report (CSPR)/EDFacts SY 2021-22 Data Submission



September 22, 2022  
3:00 pm – 4:30 pm ET



*The mission of the Office of Migrant Education is to provide excellent leadership, technical assistance, and financial support to improve the educational opportunities and academic success of migratory children, youth, agricultural workers, fishers, and their families.*

# Before We Get Started!

1. Dial-in Number: [+1 202-991-0393](tel:+12029910393)

Access Code: 827 970 628#

2. Participate! Ask Questions!

- Use the “Raise Hand” feature
- Use the chat box
- Just ask 😊


3. Listen

4. Speak – Unmute your microphone

# Icebreaker



# Agenda

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- ① Review Legal References
  - ② Discuss State Responsibilities for Data Collection and Submission
  - ③ Review SY 2021-22 EDFacts File Specifications (FS) and CSPR Part I Data Collection
  - ④ Walk Through Data Check Sheet
  - ⑤ Talk about Business Rule Single Inventory (BRSI)
  - ⑥ Review Data Submission Timeline
  - ⑦ Questions



# Legal References for EDFacts / Consolidated State Performance Report (CSPR)

## **Title VIII. General Provisions: Part C – COORDINATION OF PROGRAMS; CONSOLIDATED STATE AND LOCAL PLANS AND APPLICATIONS**

SEC. 8303. CONSOLIDATED REPORTING. (20 U.S.C. 7843)

(Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA))

### **Code of Federal Regulations (CFR): 34 CFR 76.720**

Applies to a State's reports required under 2 CFR

200.329 (Monitoring and Reporting of Program Performance), 2 CFR

200.328 (Financial Reporting) and 34 CFR 200.85 (MSIX Regulations).

**Guidance: Migrant Education Program (MEP) Guidance, March 2017, Chapter IX.**

Program Performance and Child Count Reporting, pages 96-105.

# State Responsibilities for Collecting Performance Report Data

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As per statute:

- Each State education agency (SEA) must establish procedures and criteria for submitting a Consolidated State Annual Report (CSPR)
- As noted on the CSPR, it is a crime to make a false statement about a child count (18 U.S.C. §1001).
  - *In addition to submitting the CSPR, each State will submit a certification form stating that the child counts and all other information contained in the CSPR are true, reliable, and valid*

# State Responsibilities for Collecting Performance Report Data Cont.

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The Department recommends:

- Training local operating agency (LOA) staff on key terms and definitions to ensure consistent and accurate reporting
- Having processes in place to review documentation, e.g., project service types, project enrollment lists, attendance rosters, teacher logs, etc., to confirm accuracy of data

# Quick Check-In



Did you attend the MSIX Child  
Counts webinar on 9/8?

If so... have you logged in to check your  
State's child counts for 2021-2022?



# What is the CSPR Part I?

The CSPR Part I provides timely information to the Department about the implementation of States' approved Consolidated State Plans, including program-specific performance information.

In SY 2021-22:

- Part II MEP-specific File Specifications (FS) have been moved to CSPR Part I.
- File Specifications (FS) 32 and 40 will still be collected via CSPR Part II.

# SY 2021-22 CSPR Part I Process

- The Office of Elementary and Secondary Education (OESE) will use *Illume*
  - The same software tool used last year for States' CSPR manual entry submissions.
- States will need to submit their EDFacts data files via the EDFacts Submission System (ESS).
  - EDFacts will not populate the CSPR collection tool.

# Migratory Child Counts

In the space below, discuss any concerns about the accuracy of the reported child counts or the underlying eligibility determinations on which the counts are based and how and when these concerns will be resolved.

The response is limited to 8,000 characters

# CSPR Part I Section 1.7.1.2 & 1.7.2.1

## **1.7.1.2 Category 1 Child Count Increases/Decreases**

In the space below, explain any increases or decreases from last year in the number of students reported for Category 1 greater than 10 percent.

The response is limited to 8,000 characters.

## **1.7.2.1 Category 2 Child Count Increases/Decreases**

In the space below, explain any increases or decreases from last year in the number of students reported for Category 2 greater than 10 percent.

The response is limited to 8,000 characters.

Please compare your State's SY 2020-21 **EdFacts** child count with  
your State's SY 2021-22 **MSIX** child count.



# Child Count Methodology - 1.7.3.1

## 1.7.3.1 Methods Used to Count Children

In the space below, please describe the procedures and processes at the State level used to ensure all eligible children, ages 3-21 are reported. In particular, describe how the State includes and counts only:

- The unduplicated count of eligible migratory children, ages 3-21. Only include children two years of age whose residency in the state has been verified after turning three.
- Children who met the program eligibility criteria (e.g., were within 3 years of a qualifying move, engaged or had parents engage in migratory agricultural or fishing work, and were entitled to a free public education through grade 12 in the State, or preschool children below the age and grade level at which the agency provides free public education). Children who were resident in your State for at least 1 day during the performance period (September 1 through August 31).
- Children who graduated from high school or attained a High School Equivalency Diploma (HSED) *during the performance period* and ensures that these children are not counted in the subsequent performance period's child count.
- Children who—in the case of Category 2—were served for one or more days in a MEP-funded project conducted during either the summer term or during intersession periods.
- Children once per age/grade level for each child count category.
- Children who had an SEA approved Certificate of Eligibility (COE) and were entered in the State's migratory student database.

The response is limited to 8,000 characters.

**Not Applicable (Child Count submitted via MSIX)**

# Accuracy of the Data Process

Accuracy of <i>EDFacts</i> Data Files	Yes	No
The State deployed a process that ensured that it transmits accurate migrant data to the Department in every required <i>EDFacts</i> data file.	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Use of MSIX to Verify Data Quality	Yes	No
Does the State use data in the Migrant Student Information Exchange (MSIX) to verify the quality of migrant data?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

If MSIX is utilized, please explain how.

The response is limited to 8,000 characters.

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# Prospective Re-Interview

- Prospective re-interview required annually (CFR 200.89(b)(2))
- Newly identified children (Performance Period 2021-22)
- Validates child eligibility determinations
- Must be completed during the performance period
- .
-

# Prospective Re-interview Process for 2021-22 Performance Period

**MEP Eligibility determination by using re-interview process:**

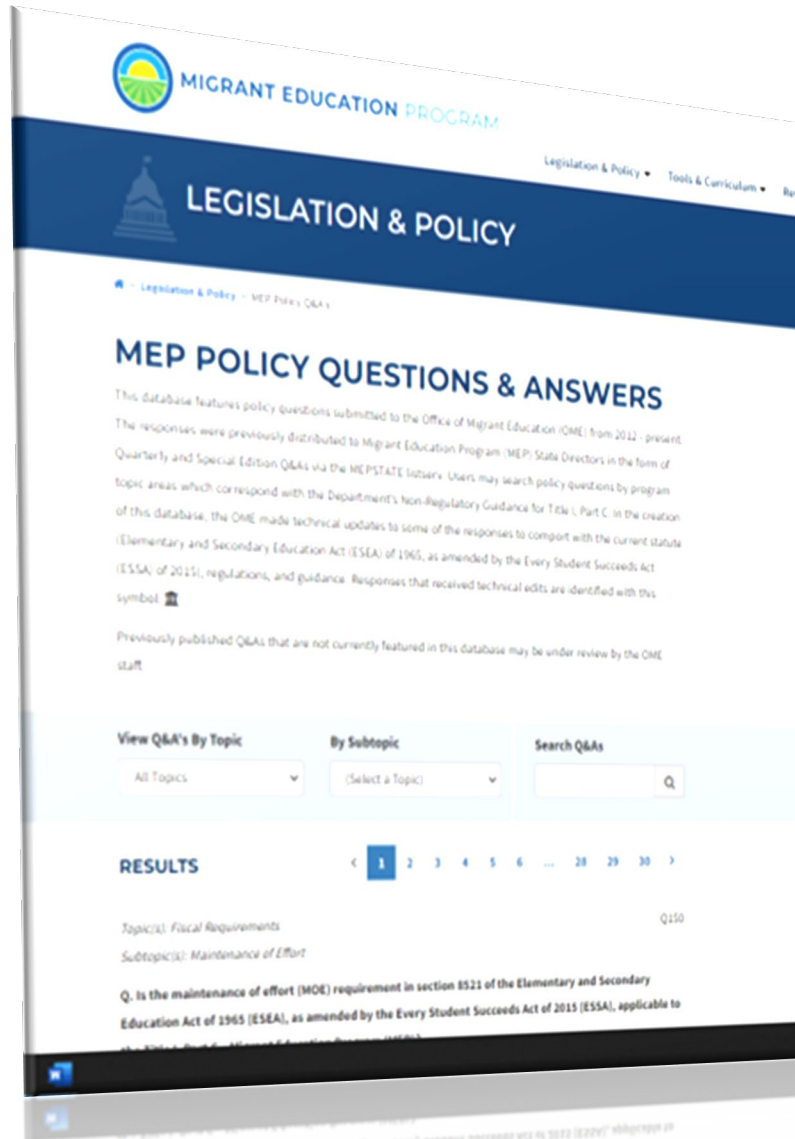
Results	#
The number of eligibility determinations sampled.	54
The number of eligibility determinations sampled for which a re-interview was completed.	52
The number of eligibility determinations sampled for which a re-interview was <u>completed</u> and the child was found eligible.	51



# Prospective Re-interview Resources

- Page 3 of the [Technical Assistance Guide on Re-interviewing](#).
- OME's Results website ([https://results.ed.gov/legislation/policy\\_qa\\_s](https://results.ed.gov/legislation/policy_qa_s)) for a full list of policy Q&A's on prospective re-interviewing and a webinar on the topic.

# Questions



**Have you used the  
MEP Policy  
Questions & Answers  
Web Page?**

**How often do you use it?**

# **In-eligible Student Record Deletion in MSIX**

- Found in-eligible student for the MEP during re-interview.
- Take the action to delete child's record from State migrant information system
- Take the action to delete the child's record from MSIX
- Verify the results by using Student Record Search

# Independent Prospective Re-interview Process

## Refer CFR 200.89(b)(2) Prospective re-interview

Note: PP 2019-20 was the last year that States had to conduct independent re-interview until there is a major change in eligibility requirements.

Procedures	
What was the most recent year that the MEP conducted independent prospective re-interviews? If interviews were conducted, LEA staff members responsible for conducting the interviews were (MEP, nor any other persons who worked for the LEA, or other persons being tested)? If independent prospective re-interviews were not administered in any of the three years, please provide an explanation in the "Comments" section.	<input type="checkbox"/> SY 2020-21 <input type="checkbox"/> SY 2019-20 <input type="checkbox"/> SY 2018-19
Comment:	





# Re-interview Process

Obtaining Data from Families	Yes	No
Check the applicable box to indicate how the re-interviews were conducted:  <input type="checkbox"/> Face-to-face re-interviews  <input type="checkbox"/> Phone Interviews  <input type="checkbox"/> Both		
Was there a protocol for verifying all information used in making the original eligibility determination?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Were re-interviewers independent from the original interviewers?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

# Independent Re-interview Process Cont.

If you did conduct independent re-interviews in this reporting period, describe how you ensured that the process was independent. Only enter a response if your State completed independent re-interviews in SY2020-21.

The response is limited to 8,000 characters.

**Not Applicable**

# Re-interview Process Cont.

In the space below, refer to the results of *any* re-interview processes used by the SEA, and if any of the migratory children were found ineligible, describe those corrective actions or improvements that will be made by the SEA to improve the accuracy of its MEP eligibility determinations.

The response is limited to 8,000 characters.

Please enter your response

In the space below, please respond to the following question:

Does the state collect all the required data elements and data sections on the National Certificate of Eligibility (COE)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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# Eligibility Expiration Date (MDE #26)

- Eligibility Expiration date should be replaced if the child's eligibility expires prematurely for the following reasons.
  - Child graduated or obtained high school equivalency diploma (HSED)
  - Declined MEP eligibility
  - Reached 22 years of age or is no longer entitled to a free public education in the State, or
  - Deceased  
(see Chapter II, A1, A3, and A4 of MEP Non-Regulatory Guidance (NRG))
- States must enter the Eligibility Expiration Date according to their State's compulsory school attendance laws:  
[https://nces.ed.gov/programs/statereform/tab5\\_1.asp](https://nces.ed.gov/programs/statereform/tab5_1.asp)



# Academic Status

## 1.7.5 Academic Status

The following question collect data about the academic status of **eligible** migratory students.

### 1.7.5.2 HSED (High School Equivalency Diploma)

In the table below, provide the total unduplicated number of **eligible** migratory students who obtained a High School Equivalency Diploma (HSED) by passing a high school equivalency test that your state accepts (e.g. GED, HiSET, TASC).

Obtain HSED	#
Obtained a HSED in your State During the Performance Period	

# What Do You Do?

If you find ineligible student records in  
MSIX?

# Data Check Sheet as a Resource Tool

- Helps you identify any data error before submitting files to the Education Data Exchange Network (EDEN) Submission System
- Compares total numbers of Eligible Population to total numbers of Subpopulations
- Although it's not required OME encourages State to use it as a guide to ensure that your quantitative data submission aligns with OME's edit checks for SY 2021-22

# Data Check Sheet

SY 2021-22 CSPR Question Number	SY 2021-22 File Specification	Row Name	Response Header	SY 2020-21 Numeric Response	SY 2021-22 Numeric Response	Percent Change SY 2020-21 to SY 2021- 22	Data Check	Comparison to Eligible Population or Subpopulation #1
1.7.1.1	MSIX	Age 3 through 21 (Category 1)	Eligible Migrant Children	100	120	120%	OVER 10%, Provide Comment	
1.7.1.3	MSIX	Age birth through 2	Eligible Migrant Children	5	4			
1.7.2	MSIX	Age 3 through 21 (Category 2)	Eligible Migrant Children Served by the MEP During the S/I	20	21	105%	OK	OK-Eligible
1.7.2.2	MSIX	Age birth through 2	Eligible Migrant Children Served by the MEP During the S/I					
1.7.4.1	FS 121	Age 3 through 5 (not Kindergarten)	Eligible PFS PP					
1.7.4.1			Eligible PFS PP					
1.7.4.1			1Eligible PFS PP					
1.7.4.1			2Eligible PFS PP					
1.7.4.1			3Eligible PFS PP					
1.7.4.1			4Eligible PFS PP					
1.7.4.1			5Eligible PFS PP					
1.7.4.1			6Eligible PFS PP					
1.7.4.1			7Eligible PFS PP					
1.7.4.1			8Eligible PFS PP					
1.7.4.1			9Eligible PFS PP					
1.7.4.1			10Eligible PFS PP					
1.7.4.1			11Eligible PFS PP					
1.7.4.1			12Eligible PFS PP					
1.7.4.1		Out of School	Eligible PFS PP					
1.7.4.1		Ungraded	Eligible PFS PP					
1.7.4.1		Total	Eligible PFS PP		0	#DIV/0!	LowN-OK	OK-Eligible

# Data Check Across File Spec 54 and 145

Age Grade	File Spec 54 Numeric Response	File Spec 145 Numeric Response	Data Check 54 across 145
Age birth through 2	3	0	OK-Eligible
Age 3 through 5 (not Kindergarten)	19	17	OK-Eligible
K	22	19	OK-Eligible
1	13	12	OK-Eligible
2	21	22	Greater Than Eligible
3	21	21	OK-Eligible
4	18	18	OK-Eligible
5	20	18	OK-Eligible
6	18	18	OK-Eligible
7	19	17	OK-Eligible
8	16	15	OK-Eligible
9	17	17	OK-Eligible
10	19	19	OK-Eligible
11	15	14	OK-Eligible
12	9	10	Greater Than Eligible
Out of School	7	0	OK-Eligible
Ungraded	0	0	OK-Eligible
Total	257	237	OK-Eligible

# File Spec. 165

File Spec	Row Name	Response Header	SY 2019-20 Numeric Response	SY 2020-21 Numeric Response	Percent Change SY2019-20 to SY 2020-21	Data Check
<b>C165</b>	Number of schools that enrolled eligible migratory children	Number of Schools Enrolling Migratory Children - RY			#DIV/0!	LowN-OK
	Number of eligible migratory children enrolled in those schools	Number of Eligible Migratory Children Enrolled in School - RY			#DIV/0!	LowN-OK
<b>C165</b>	Number of schools where MEP funds were consolidated in a schoolwide program	Number of Schools Where MEP Funds Were Consolidated - RY				OK
	Number of eligible migratory children enrolled in those schools	Number of Eligible Migrant Children Enrolled in SWP - RY				OK

# Using the Data Check Sheet

- **Over 10%/Under 10%** - States must provide a reason for large overall increases or decreases in their eligible counts
- **OVER 25%/UNDER 25%** - Percent Change from SY 2019-20 to SY 2020-21 falls outside the range of +/-25%
- **LowN – OK** - if a data check output in Column G falls outside the range of 25%, and the response is lower than 50
- **OK** - response falls within the normal range



# Using the Data Check Sheet Cont.

- **“OK-Eligible,”**- the response in Column F represents a number that is equal to or less than a larger population or subpopulation for which it is a subset.
- **“Greater than Eligible,”** - the response in Column F is more than the larger population or subpopulation for which it is a subset.
- **“Provide Comment” and “Check Values,”**- response falls outside the expected range in multiple questions.

# ***EDFacts* Business Rules Single Inventory (BRSI)**

The BRSI includes the following two documents:

1. the *EDFacts* Business Rules Single Inventory User Guide, detailing the layout of the BRSI spreadsheet, Frequently Asked Questions (FAQs) and commonly used filters; and
2. the *EDFacts* Business Rules Single Inventory Excel spreadsheet describing each business rule.

[Business Rules Single Inventory](#) (BRSI)

# Updates from the previous presentation

- State must complete the FS 121 for SY 2021-22.
- OME is proposing to retire FS 122 for SY 2021-22.

# Helpful Resources for Submission

- Data Check Sheet (with instructions)
- MEP CSPR/EDFACTs Glossary
- Results Website: <https://results.ed.gov/>
- [MEP NRG \(Chapter IX\)](#)

# MEP CSPR Glossary

In order to complete CSPR/*EDFacts* accurately, you should review the MEP CSPR Glossary.

- contains key terms and definitions.

OME will share the MEP CSPR Glossary via the MEPSTATE Listserv.

# FS Submission Due Date

Migrant Specific FS	Due Date	Shared File	Due Date
FS 121	Dec. 21, 2022, at 11:59 pm EST	FS 32 (Dropouts)	TBD, 2023, at 11:59 pm EST
FS 122	Dec. 21, 2022, at 11:59 pm EST	FS 40 (Graduation/Completers)	TBD, 2023, at 11:59 pm EST
FS 54	Dec. 21, 2022, at 11:59 pm EST	FS 175/185 (Math)	Dec. 21, 2022, at 11:59 pm EST
FS 145	Dec. 21, 2022, at 11:59 pm EST	FS 178/188 (RLA)	Dec. 21, 2022, at 11:59 pm EST
FS 165	Dec. 21, 2022, at 11:59 pm EST	FS 179/189 (Science)	Dec. 21, 2022, at 11:59 pm EST

# SY 2021-22 CSPR and MSIX Data Submission Timeline

## CSPR Part I

- Initial Submission Due Date: December 22, 2022, at 5:00 pm EST
- Second/Final Submission Due Date: TBD, 2023, at 5:00 pm EST
- MSIX First/Final Snapshot Date: December 24, 2022

**Note:** MSIX Second Snapshot will apply only in exceptional circumstances.

**OME Office Hours: November 17 from 3:00 PM to 4:00 PM ET**



# Certification Signature

The authorizing official is the Chief State School Officer. If any other individual certifies the data submission, the Department assumes the following:

- The other signatory has been delegated authorized authority by the Chief State School Officer; and
- The Chief State School Officer is aware of and has reviewed the data submission

# Questions?

*Please submit any questions that you may have about the webinar's content through the chat box.*

# THANK YOU!

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Website: [EDFacts Initiative](#)

**Hours of Operation: 8:00 am - 6:00 pm ET, Monday-Friday, excluding Federal holidays.**