School Year (SY) 2022-23: Migrant Education Program (MEP) Office Hours

Office of Migrant Education

MSIX Team and MSIX Help Desk

The mission of the Office of Migrant Education is to provide excellent leadership, technical assistance, and financial support to improve the educational opportunities and academic success of migratory children, youth, agricultural workers, fishers, and their families.

Office of Migrant Education
U.S. Department of Education

Before We Get Started!

- Dial-in Number: [+1 202-991-0393](tel:+12029910393),

    Access Code: 101 592 824#

- Open Forum: Ask Questions!
  - Click the "Reaction" button and "Raise Hand" if you would like to speak.
  - Click the "Chat" button to ask questions. We are here to help and will actively monitor the chat.

Purpose of Office Hours

- Answer questions regarding Migrant Education Programs (MEP) data reporting for SY 2022-23.

- States will have the opportunity to ask any State-specific question related to MEP data reporting.

- MSIX team will review any information regarding MSIX Child Count Reconciliation Report, as needed.
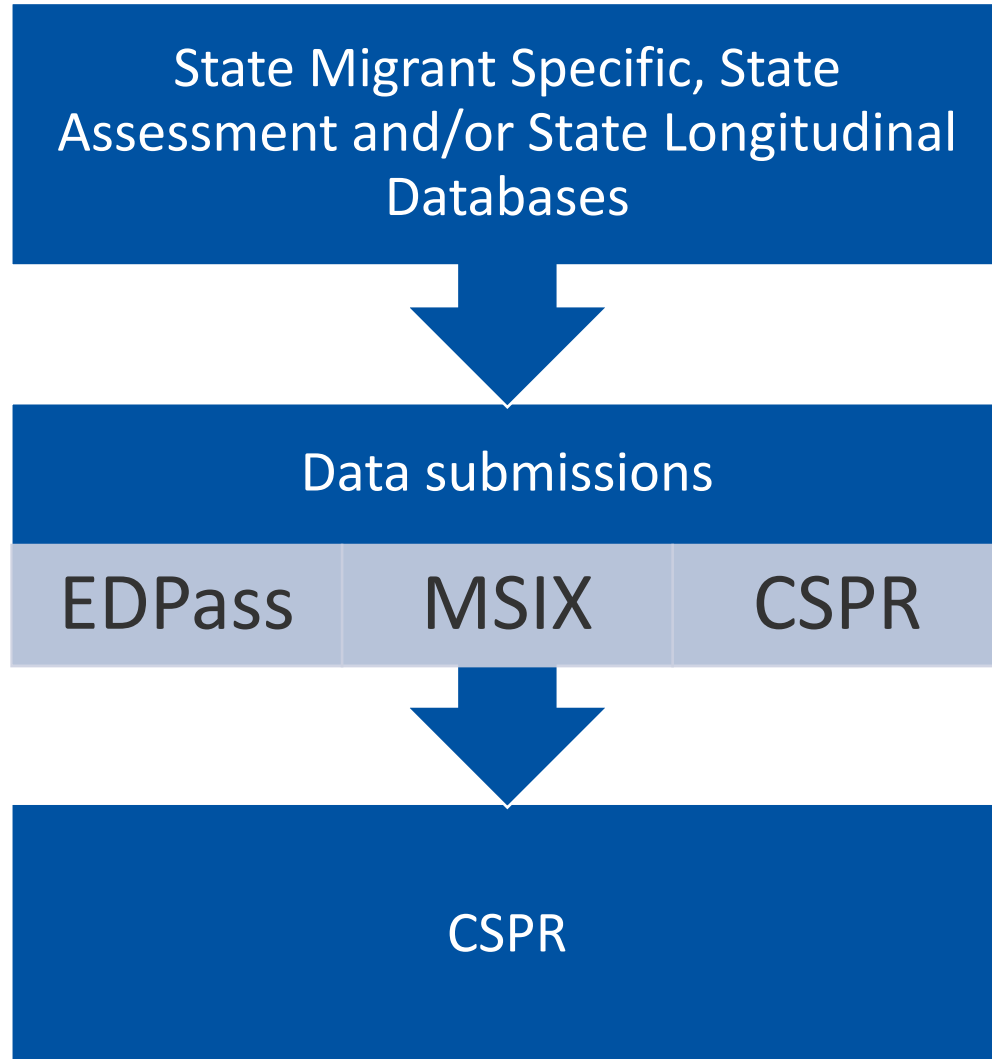
Data Collection Portals and Timeline for SY 2022-23

- EDPass Submission System
  - FS 121, FS 54, FS 145, FS 165, FS 175, FS 178, FS 185, and FS 188
  - **Due: January 10, 2024 @11:59 pm ET**
  - **FS 032 is due on February 21, 2024 @11:59 pm ET**
  - [Communities360° - Home > Overview > Data Submission Organizer (ed.gov)](ed.gov)
- MSIX
  - Child Count
  - **Data is due for Child Count Snapshot: January 11 @ 5 pm**
  - **Child Count Snapshot Date: January 13, 2024** (Enter the data in MSIX by January 11 @ 5 p.m. to capture in the January 13 snapshot.)
- Illume will be replaced with a new submission portal
  - CSPR Part I Qualitative Data
  - **First Submission Open/Close: January 31, 2024 to February 28, 2024 @ 5 pm ET**
  - **Second Submission Open/Close: March 27, 2024 to April 17, 2024 @ 5pm ET**

Office Hours Session for EDFacts Data Submitted in EDPass

- PSC would like to begin scheduling the program-specific office hours for all of the OESE EDFacts data.
- The program-specific office hours are meant to allow states to bring questions related to policy and programs that may impact their data submissions.
- The Program Office may discuss any issues the state may be having with their submissions.
- PSC will be on the line to moderate and respond to any technical questions related to EDPass.

MEP Data Flowchart for CSPR

State Migrant Specific, State Assessment and/or State Longitudinal Databases

↓

Data submissions

| EDPass | MSIX | CSPR |

↓

CSPR

EDPass

- **MEP Specific FS:**
  - FS 121 PFS, IDEA, EL, OSY subcategories (piloting in MSIX 22-23)
  - FS 54: MEP Services
  - FS 145: MEP Instructional/Support Services
  - FS 165: Consolidated MEP Funds Status
- **Shared FS:**
  - FS 175, 178, 185, 188: Assessment Data
  - FS 32: Dropouts

MSIX

- **Eligibility Data:**
  - Calculates Category 1 and 2 Child Count to make allocations

CSPR

- **Qualitative data:**
  - Issues regarding child count data quality
  - 10% increase/decrease compared to previous year
  - MEP quality control processes

Questions

Questions from the October 2 Webinar

1. If the states are required to have our CSPR completed in December, is there a reason the snapshot is delayed?

Answer: The SY 2022 CSPR due date is February 28, 2024, and the MSIX snapshot date is January 13, 2024.

2. Is there a time frame for summer or is just the enrollment type to be S?

Answer: The Summer/Intersession enrollment should occur during the performance period and the enrollment type should be 03. There should not be any overlap from one performance period to another.

3. How/where is Enrollment Type 06 included?

Enrollment Type 06 is one of the enrollment types that can be associated with Category 1 children. Residency Only (OSY, Dropouts, or children not attending any school)

Questions from the October 2 Webinar

4. How do you create "Snapshots" in MSIX?

Answer: We pull all the data out of MSIX at a certain time because MSIX is not a static database, we need to have one point in time as a reference.

A snapshot is an instantaneous "picture" of your server's file system at a certain period of time. This picture captures the contents of the entire file system when the snapshot was taken.

5. Will the snapshot date change every year?

Answer: Yes, It depends upon the EDPass submission due date. MSIX takes the snapshot on Saturday just after the EDPass Submission Due date.

Questions from the October 2 Webinar

6. Will they (3-year-olds) appear on the Category 1 list because they turned 3, or because a P3 line was added in the state database?

Answer: They would be on the category 1 included list only if they turned 3 AND satisfy the category 1 child count logic related to residency.

Two years old turning three need to establish residency after they turn three years old. A residency verification date must be entered in your database after the child's third birthdate.

7. What children appear on the Age Birth through 2 Included list?

Answer: Children appear on the Age Birth through 2 Included list if at least one of the following dates that establishes residency (Enrollment Date, Withdrawal Date, Residency Date, Residency Verification Date) occurs during the performance period and satisfies all of the following criteria: a. This date must occur on or after the child's Birth Date and the child does not turn 3 before the end of the performance period.b. The Qualifying Arrival Date (QAD) must occur on or before this date.c. The Eligibility Expiration Date must occur on or after this date.d. If a Graduation/HSE Date is submitted, it must occur on or after this date.e. Enrollment Type associated with this date must be 01, 02, 03, 04, 05, or 06.What children appear on the Age Birth through 2 Excluded list?The Age Birth through 2 Excluded list includes children who do not appear in the Age Birth through 2 Included list but who may be included in the State-generated Age Birth through 2 Child Count. States should match children appearing in their Age Birth through 2 count to children in the MSIX Age Birth through 2 Excluded list in order to examine reasons why these children have not been included in the MSIX count. Please note that this list should be used by States for comparison purposes only.

Questions from the October 2 Webinar

8. The PFS report says an enrollment within the PP, not a residency date or verification date or QAD. Is that correct? OME reframed the question.

What children appear on the Priority for Services Reconciliation Report?

Answer: Children are included in the MSIX PFS count if they meet all Category 1 Child Count eligibility requirements for the selected performance period, and they have at least one enrollment line in that performance period that includes a PFS Flag value of "Yes." If the child has multiple enrollments in the selected performance period with a PFS Flag value of "Yes" then MSIX will display the enrollment line with the longest duration (i.e. longest time between Enrollment Date and Withdrawal Date).

Questions from the October 2 Webinar

9. Can you drop the link here for EDPass submission due dates?

Answer: [Communities360° - Home > Overview > Data Submission Organizer (ed.gov)](#)

10. Where do States report any narratives as we did in the past for any increase/decrease greater than 10 percent from the previous year?

Answer: CSPR Part I question number 1.6.2.2 for category 1 and 1.6.3.2 for category 2 10% increase/decrease.

11. Additionally, where do we report reinterviewing and data quality narratives?

Answer: Qualitative data is submitted via the CSPR through Illume (new portal). Due dates for CSPR Part I Qualitative Data:
    a. **First Submission Open/Close: January 31, 2024 to February 28, 2024 @ 5 pm ET**
    b. **Second Submission Open/Close: March 27, 2024 to April 17, 2024 @ 5pm ET**

Questions from the October 2 Webinar

11. Where do States report any manual entry data like the number of students who graduated or received HSED?
Answer: Migratory student data concerning graduation and HSED are no longer collected by CSPR/EDFacts

12. What if there are Data Quality issues tied to EDPass reporting? Will we receive training from OME on how to review and resolve data issues? Referenced below is PSC guidance on how to handle any DQ issues, does OME create the comments in the DQ report spreadsheet that is submitted to States?

- **For example:**
  a. View all data quality comments in each tab of the DQ Report spreadsheet you received from PSC.
  b. Resubmit data or metadata as needed to resolve data issues.
  c. States are required to provide responses to data quality comments in each of the tabs of their DQ report.
- All guidance concerning data correction will come from the PSC.

Questions from the October 2 Webinar

13. When you report in your CSPR do you mean EDPass?

Answer: No, OME receives data via three portals.

I.   EDPass: For EdFacts File specifications (For example – FS 121, FS 54, FS 145, FS 165, and shared file specifications)

II.   MSIX: For Child Count data

III. CSPR: For qualitative data (For example – Re-interview and 10 increase/decrease in child count compared to the prior year)

- The Illume will be replaced with a new portal to submit qualitative data for SY 2022-23.
- OME will inform the State Director after the confirmation of the new CSPR qualitative data submission portal.

Where do I submit my subcategory data?

- SY 2022-23
  - State submits FS 121 via EDPass <u>and</u> MSIX
  - Pilot year to collect PFS, ELs, IDEA/IEP, and QAD via MSIX.
  - OME will compare Ed*Facts* FS subcategory data with MSIX data to check data quality.

MSIX Snapshot: How does it work?

- **Data is due for Child Count Snapshot: January 11 @ 5 pm**
- **Child Count Snapshot Date: January 13, 2024** (Enter the data in MSIX by January 11 @ 5 p.m. to capture in the January 13 snapshot.)

What is the submission process for CSPR/EdPass/EdFacts?

- EDPass Submission System
  - FS 121, FS 54, FS 145, FS 165, FS 175, FS 178, FS 185, and FS 188
  - **Due: January 10, 2024 @11:59 pm ET**

- Illume (new portal)
  - CSPR Part I Qualitative Data
  - **First Submission Open/Close: January 31, 2024 to February 28, 2024 @ 5 pm ET**
  - **Second Submission Open/Close: March 27, 2024 to April 17, 2024 @ 5pm ET**

What is best practice for MSIX reconciliation reports?

- **Child Count Reconciliation Report**: review quarterly
- **Subcategory Reconciliation Report**: review after the Child Count Reconciliation Report

MSIX Team

Category 1 and Category 2 Child Count Logic Updates

MSIX Category 1 Child Count Logic

Current Logic

Children appear on the Category 1 Children Included list if one of the dates that establishes residency (Enrollment Date, Withdrawal Date, Residency Date, Residency Verification Date) occurs **during the performance period satisfies all of the following criteria:**

a) This date must occur **on or after** the child's 3rd birthday **and before** the child's 22nd birthday.

b) The Qualifying Arrival Date (QAD) must occur **on or before** this date.

c) The Eligibility Expiration Date must occur **on or after** this date.

d) If a Graduation/HSE Date is submitted, it must occur **on or after** this date.

e) Enrollment Type associated with this date must be 01, 02, 03, 04, 05, or 06.

New Logic

Children appear on the Category 1 Children Included list if one of the dates that establishes residency (Enrollment Date, Withdrawal Date, Residency Date, Residency Verification Date) occurs **during the performance period satisfies all of the following criteria:**

a) This date must occur **on or after** the child's 3rd birthday **and before** the child's 22nd birthday.

b) The Qualifying Arrival Date (QAD) must occur **on or within 36 month minus one day before** this date.

c) The Eligibility Expiration Date must occur **on or after** this date.

d) If a Graduation/HSE Date is submitted, it must occur **on or after** this date.

e) Enrollment Type associated with this date must be 01, 02, 03, 04, 05, or 06.

MSIX Category 2 Child Count Logic

Current Logic

Children appear on the Category 2 Children Included list if they are included in the Category 1 Included list AND the date that establishes residency (Enrollment Date, Withdrawal Date, Residency Date, Residency Verification Date) occurs **during the performance period and satisfies all of the following criteria:**

a) This date must occur **on or after** the child's 3rd birthday **and before** the child's 22nd birthday.
b) The Qualifying Arrival Date (QAD) must occur **on or before** this date.
c) The Eligibility Expiration Date must occur **on or after** this date.
d) If a Graduation/HSE Date is submitted, it must occur **on or after** this date.
e) Enrollment Type associated with this date must be 03 Summer/Intersession MEP-Funded Project.

New Logic

Children appear on the Category 2 Children Included list if they are included in the Category 1 Included list AND the date that establishes residency (Enrollment Date, Withdrawal Date, Residency Date, Residency Verification Date) occurs **during the performance period and satisfies all of the following criteria:**

a) This date must occur **on or after** the child's 3rd birthday **and before** the child's 22nd birthday.
b) The Qualifying Arrival Date (QAD) must occur **on or within 36 month minus one day before** this date.
c) The Eligibility Expiration Date must occur **on or after** this date.
d) If a Graduation/HSE Date is submitted, it must occur **on or after** this date.
e) Enrollment Type associated with this date must be 03 Summer/Intersession MEP-Funded Project.

Category 1 and Category 2 Child Count Reconciliation Report

Child Count Reconciliation Report | Access

Child Count Reconciliation Report | Overview

*Screenshot does not contain real data.

Child Count Reconciliation Report | Category 1

Screenshot does not contain real data.

Child Count Reconciliation Report | Child Detail

Included Child Detail, Category 1

This page displays data quality issues that are causing the child to be excluded from the Category 1 child count for the performance period. Review the issues flagged by MSIX on the right against the relevant Minimum Data Elements (MDEs) for the student record on the left. Correct or update the records in your State system and check after your State has submitted the student record to validate that the child is appropriately counted.

Showing: Last performance period (September 1, 2022 - August 31, 2023)

< Previous Record   Next Record >

First Name	Darling
Last Name 1	Sun
Last Name 2	-
MSIX ID	112233445689
State ID	000011122
DOB	03/07/2009
Grade	8
District	Learning Well
School	Brightest Middle School
Enrollment Date	09/04/2022
Enrollment Type	01
Withdrawal Date	05/25/2023
Residency Date	07/01/2021
Residency Verification Date	05/25/2023
Qualifying Arrival Date	07/01/2021
Eligibility Expiration Date	06/30/2024
Continuation of Services Reason	-
Graduation/HSE Date	-

Last Updated 08/29/2023

Category 1 Determination

What children appear on the Category 1 Included list?

Children appear on the Category 1 Children Included list if one of the dates that establishes residency (Enrollment Date, Withdrawal Date, Residency Date, Residency Verification Date) occurs **during the performance period and satisfies all of the following criteria:**

a. This date must occur **on or after** the child's 3rd birthday **and before** the child's 22nd birthday.
b. The Qualifying Arrival Date (QAD) must occur **on or before** this date.
c. The Eligibility Expiration Date must occur **on or after** this date.
d. If a Graduation/HSE Date is submitted, it must occur **on or after** this date.
e. Enrollment Type associated with this date must be 01, 02, 03, 04, 05, or 06.

What is the Category 1 Children Excluded list and how should I use it?

The MSIX Category 1 Excluded list includes children who do not appear in the MSIX Category 1 Included List but who may be included in the State-generated Category 1 Child Count. States should match children appearing in their Category 1 Child Count to children in the MSIX Category 1 Excluded list in order to examine reasons why these children have not been included in the MSIX Category 1 Count. Please note that this list should be used by States for comparison purposes only.

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Child Count Reconciliation Report | Category 1 Excluded

Screenshot does not contain real data.

Child Count Reconciliation Report | Excluded Child Detail

Excluded Child Detail, Category 1

This page displays data quality issues that are causing the child to be excluded from the Category 1 child count for the performance period. Review the issues flagged by MSIX on the right against the relevant Minimum Data Elements (MDEs) for the student record on the left. Correct or update the records in your State system and check after your State has submitted the student record to validate that the child is appropriately counted.

Showing: Last performance period (September 1, 2022 - August 31, 2023)

< Previous Record   Next Record >

First Name	James
Last Name 1	Doe
Last Name 2	-
MSIX ID	112233445688
State ID	000011111
DOB	01/07/2013
Grade	4
District	PALM BEACH
School	GOVE ELEMENTARY SCHOOL
Enrollment Date	10/19/2022
Enrollment Type	02
Withdrawal Date	-
Residency Date	10/19/2022
Residency Verification Date	-
Qualifying Arrival Date	10/20/2022
Eligibility Expiration Date	10/19/2025
Continuation of Services Reason	-
Graduation/HSE Date	-

Last Updated 08/29/2023

Category 1 Determination

What children appear on the Category 1 Included list?
Children appear on the Category 1 Children Included list if one of the dates that establishes residency (Enrollment Date, Withdrawal Date, Residency Date, Residency Verification Date) occurs **during the performance period and satisfies all of the following criteria**:

a. This date must occur **on or after** the child's 3rd birthday **and befor**e the child's 22nd birthday.
b. The Qualifying Arrival Date (QAD) must occur **on or before** this date.
c. The Eligibility Expiration Date must occur **on or after** this date.
d. If a Graduation/HSE Date is submitted, it must occur **on or after** this date.
e. Enrollment Type associated with this date must be 01, 02, 03, 04, 05, or 06.

What is the Category 1 Children Excluded list and how should I use it?
The MSIX Category 1 Excluded list includes children who do not appear in the MSIX Category 1 Included List but who may be included in the State-generated Category 1 Child Count. States should match children appearing in their Category 1 Child Count to children in the MSIX Category 1 Excluded list in order to examine reasons why these children have not been included in the MSIX Category 1 Count. Please note that this list should be used by States for comparison purposes only.

⚠ Data Logic Issue

QAD occurs after date that establishes residency

The Qualifying Arrival Date (QAD) must occur on or before the date that establishes residency (Enrollment Date, Withdrawal Date, Residency Date, or Residency Verification Date).

⚠ Data Completeness Issue

Missing Residency Verification Date
Residency Verification Date is missing during the performance period.

Missing Withdrawal Date
Withdrawal Date is missing during the performance period.

Screenshot does not contain real data.

Child Count Reconciliation Report | Category 1

*Screenshot does not contain real data.

Child Count Reconciliation Report | Export Fields

Category 1 & Category 2 Included and Excluded List Export Fields

- MSIX ID
- State ID
- State Student Identifier Type
- Last Name 1
- Last Name 2
- First Name
- Birth Date
- Grade Level
- District
- Region
- School Name
- Qualifying Arrival Date
- Eligibility Expiration Date
- Enrollment Type
- Enrollment Date
- Withdrawal Date
- Residency Date
- Residency Verification Date
- Continuation of Services Reason
- Graduation Date

Category 1 Excluded List Additional Fields

- No date that establishes residency
- Enrollment Type is 07 or missing
- Date that establishes residency occurs before age 3 or on or after age 22
- Eligibility Expiration Date occurs before date that establishes residency
- Graduation/HSE Date occurs before date that establishes residency
- QAD occurs after the date that establishes residency

Child Count Reconciliation Report | Record Issues

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Age Birth through 2 Reconciliation Report | Access

Age Birth through 2 Reconciliation Report | Overview

Screenshot does not contain real data.

Subcategory Reconciliation Report | Access

msix

Welcome ▼

HOME
SEARCH
WORKLIST
MY LISTS
REPORTS
STATE/REGIONS
ADMINISTRATION

HELP
MY ACCOUNT
SIGN OUT

TRAINING
RESOURCES
CONTACT

Dashboards
Dashboards display charts containing data about key topics to help you make decisions about your migrant education program, manage your data in MSIX, and understand how users in your State use MSIX.

Account Management	Data Management	Records Exchange
Child Mobility	MEP Population	Student Achievement

Student Information
Student Information reports display data made available for exchange among States, including student count, MSIX child count, demographics, enrollment details, course history, and assessments. [34 CFR § 200.85(b)(3)]

MSIX ID Count	Enrollments (MDE Type)	Grade Retention
MSIX Child Count	Enrollments (Multiple States)	Course History
Demographics	Potential Missed Enrollments	Assessments

Worklists
Worklist reports display data on total worklist items, including outstanding worklist items. [CFR § 200.85(b)(3)(iii)]

Merges & Splits by User	Merges & Splits by Age	Data Requests by Age
Move Notices		

Data Quality
Data Quality reports help State and Regional Data Administrators verify data quality compliance levels by showing recent files submitted by States and displaying student records that contain incomplete or invalid data, potential duplicates, and data logic issues. [34 CFR § 200.85 (d)]

File Submission	Data Validity	Data Completeness
Potential Duplicates	Data Logic Issues	

Reconciliation
Reconciliation reports help you identify data quality issues in student records that may cause differences in child and subcategory counts between MSIX and your State system. Use these reports to review and reconcile Child Count and subcategory counts against your State system.

Category 1 and Category 2 Child Count	Age Birth through 2	PFS, EL, IEP, QAD

Subcategory Reconciliation Report | Overview

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Subcategory Reconciliation Report | PFS Report

Screenshot does not contain real data.

Subcategory Reconciliation Report | PFS Child Detail

Child Detail, Priority for Services

This page displays the relevant Minimum Data Elements (MDEs) of the student record for a child who is included in the Priority for Services count for the performance period.

Showing: Last performance period (September 1, 2022 - August 31, 2023)

< Previous Record   Next Record >

First Name	Jen
Last Name 1	Doe
Last Name 2	-
MSIX ID	112233445687
State ID	000011112
DOB	02/09/2014
Grade	5
District	PALM BEACH
School	GOVE ELEMENTARY SCHOOL
Enrollment Date	08/16/2022
Enrollment Type	02
Withdrawal Date	05/19/2023
Residency Date	08/16/2021
Residency Verification Date	-
Qualifying Arrival Date	08/13/2021
Eligibility Expiration Date	08/12/2024
Continuation of Services Reason	-
Graduation/HSE Date	-

Priority for Services Logic

What children appear on the Priority for Services Reconciliation Report?

Children are included in the MSIX PFS count if they meet all Category 1 Child Count eligibility requirements for the selected performance period, and they have at least one enrollment line in that performance period that includes a PFS Flag value of "Yes." If the child has multiple enrollments in the selected performance period with a PFS Flag value of "Yes" then MSIX will display the enrollment line with the longest duration (i.e. longest time between Enrollment Date and Withdrawal Date).

Last Updated 08/29/2023

Screenshot does not contain real data.

Subcategory Reconciliation Report | PFS Report

Screenshot does not contain real data.

Subcategory Reconciliation Report | Export Fields

- MSIX ID
- State ID
- State Student Identifier Type
- Last Name 1
- Last Name 2
- First Name
- Birth Date
- Grade Level
- District
- Region

- School Name
- Qualifying Arrival Date
- Eligibility Expiration Date
- Enrollment Type
- Enrollment Date
- Withdrawal Date
- Residency Date
- Residency Verification Date
- Continuation of Services Reason
- Graduation Date

Timeline and Resources

Data Collection Portals and Timeline for SY 2022-23

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Resources

- Ed*Facts* website
  - SY 2022-23 File Specifications
  - EdFacts Workbook
  - Business Rules Single Inventory
- MEP CSPR Glossary
- Results.gov glossary
- CSPR Approved Forms
- EDPASS User Guide
- OME Website: Legislation, Regulations, and Guidance

Help Desk

- Migrant Student Information Exchange (MSIX) Helpdesk
  - MSIXsupport@deloitte.com
  - [1-866-878-9525](tel:1-866-878-9525) (9:30 AM to 6:30 PM ET)
- EDFacts Partner Support Center (PSC)
  - [Partner Support Center Updates 2023](#)

  The PSC is open from 8 a.m. to 6 p.m. ET, Monday through Friday.

  Toll Free: 877-457-3336
      (877-HLP-EDEN)
  Fax: 888-329-3336
      (888-FAX-EDEN)
  Federal Relay Service: 800-877-0996
      (federalrelay@sprint.com)
  Email: EDFacts@ed.gov